

**MEETING MINUTES**  
**APRIL 13, 2022**

Minutes of a regular meeting stated session of the Board of Education of the Town of Guttenberg, in the County of Hudson, N.J., held on Wednesday, April 13, 2022 at 5:30 P.M. local time for the Anna L. Klein School held in the Anna L. Klein School Cafeteria, 301 69<sup>th</sup> Street, Guttenberg, NJ 07093.

President Rogers who was attending the meeting virtually led everyone present in the salute to the American Flag.

**ROLL CALL**

Upon roll call the following members were present, Trustee Acosta, Garcia-Popiel, Montanez, Rodriguez, Sayed, Sosnowski and President Rogers(virtual). Trustee Fundora and Perez was absent.

Board Attorney, John Schettino was absent due to the passing of his mother.

**OPEN PUBLIC MEETING NOTICE**

Mrs. Karen Huebsch announced that this meeting is being called in conformance with the "Open Public Meeting Act," notices were mailed to newspapers, Town Clerk, and all members' two days prior to this meeting.

**PREVIOUS MEETING MINUTES**

The previous Regular Meeting minutes of March 16, 2022, were approved upon motion of Trustee Montanez and seconded by Trustee Acosta. Ayes, Trustee Acosta, Garcia-Popiel, Montanez, Rodriguez, Sayed, Sosnowski and President Rogers (virtual).

**ADMINISTRATIVE COMMITTEES**

- Workshops/Inservice Workshops
- Supplies

Requests approved upon motion of Trustee Montanez and seconded by Trustee Acosta. Roll call, Ayes, Trustee Acosta, Garcia-Popiel, Montanez, Rodriguez, Sayed, Sosnowski and President Rogers (virtual). Nays, none.

**REPORT OF COMMITTEES**

**BUDGET/OPERATIONS REPORT**

- President Rogers presented a brief report for the month.

**COMMUNITY, POLICE DEPARTMENT AND TOWN COUNCIL COMMITTEE REPORT**

-Trustee Montanez presented her report for the month. Trustee Montanez stated the Town would be hosting an Easter Egg Hunt on Saturday, April 16<sup>th</sup>.

Vice President Acosta stated the North Hudson Community Action Corp would be distributing a 4<sup>th</sup> booster in the senior building located at 7005 Blvd East.

**CURRICULUM, TECHNOLOGY AND EDUCATION COMMITTEE REPORT**

- No Report

**NORTH BERGEN LIAISON REPORT**

- No Report

**PTO LIAISON REPORT**

- No Report

**NEGOTIATION REPORT**

- No Report

MISC. REPORTS

-Hudson County Recognition of the 2021-2022 Governor’s Educator of the Year Program.

Mr. Petry stated he was honored to present tonight’s awards to the Hudson County service professionals. The county compiles applications and 2 of our valuable staff members were being honored and recognized.

Ms. Dawn DiPaolo, who unfortunately was not able to attend tonight’s meeting, was being honored as a New Jersey professional educator.

Mr. Petry continued to state the second recognition award was being given to a former teacher of the year with a long family lineage of professionalism. Mr. Petry congratulated Mrs. Megan Cohn being honored as a New Jersey professional educator.

BOARD SECRETARY’S REPORT

SECRETARY’S REPORT

-Secretary Mantineo stated that the Budget Account Status Report has been prepared and on file for the month of March.

-Secretary Mantineo also certified that funds are available for payment of claims.

SUPERINTENDENT OF SCHOOLS

SUPERINTENDENT’S REPORT

-Dr. Rosenberg presented her report for the month. Dr. Rosenberg had a discussion concerning the assembly meeting to discuss monies being redistributed and a lot of districts felt the funding was not being equally distributed. Dr. Rosenberg mentioned Governor Murphy’s state address was scheduled for April 28<sup>th</sup>. Dr. Rosenberg stated the teaching assignments were being worked on for next year and we were having a hard time finding specialists. She continued to state there was a teacher shortage and the district was in need of bilingual staff. Dr. Rosenberg stated there was a revision to the school calendar for this year and next year as well.

Dr. Rosenberg and President Rogers stated are hearts were with John and extending condolences for the loss of his mom.

Dr. Rosenberg mentioned Ms. Tara Tholen-Lobel submitted her resignation and accepted a position closer to her home. Ms. Tholen-Lobel was a fixture here at the district and would be missed. Dr. Rosenberg and President Rogers stated we would honor her at the next BOE meeting to be held on May 4<sup>th</sup>.

CLAIMS

WILLIAM KATCHEN	ACCOUNTING SERVICES-2021/2022	\$2,333.33
LAW OFFICE OF JOHN SCHETTINO	LEGAL SERVICES-2021/2022	4,250.00
ESTATE OF ROSE RAFFAELE	RENT FOR BOE OFFICE-2021/2022	1,885.00
WALSH PEST ELIMINATION	PEST CONTROL SERVICES-2021/2022	120.00
PROV 205 LLC	PROFESSIONAL COUNSELING 21/22/	4,500.00
FELICIAN SCHOOL	SPECIAL ED TUITION-JULY 2021	4,353.00
SCHOOL SPECIALITY	THIRD GRADE TEACHER’S SUPPLIES	1,446.12
GRAVITY GOLDBERG, LLC	PD: LITERACY (K-5)	4,000.00
GRAVITY GOLDBERG, LLC	PD: SOCIAL STUDIES	2,000.00
IMPERIAL DADE	MAINTENANCE SUPPLIES-2021-2022	2,917.85
SUTHERLAND CONSULTING GROUP	E-RATE CONSULTING SUPPORT	700.00
DELAGE LANDEN FINANCIAL	2 TOSHIBA COPIERS-8518A	2,710.00
JERSEY CITY GLOBAL CHARTER	TUITION FOR 2021-2022	2,079.00
HOBOKEN CHARTER SCHOOL	TUITION FOR 2021-2022	4,958.00
AMAZON.COM	SUPPLIES	1,539.55
MICHELLE ROSENBERG	DISABILITY REIMB. 2021-2022	191.10
GRAVITY GOLDBERG, LLC	PD-LITERACY (MIDDLE SCHOOL)	6,000.00
KENCOR, ELEVATOR, INC.	ELEVATOR SERVICE-NEW BUILDING	224.00
NORTH HUDSON ACADEMY	TUITION CONTRACT-2021-2022	12,891.60
THE METRO GROUP, INC.	WATER TREATMENT-2021-2022	70.00
ASSOCIATION FOR SUPERVISION	ANNUAL CONFERENCE-3/18/22	699.00
ASSOCIATION FOR SUPERVISION	ANNUAL CONFERENCE-3/18/22	699.00
SAL ELECTRIC CO, INC	RE-SUPPORT FIRE ALARM CONDUIT	2,052.80
TOSHIBA FINANCIAL SERVICES	COPIER LEASE AS OF 11/8/21	1,330.00
SCHOOL SPECIALITY	ACADEMIC RECOVERY SUPPLIES	459.77

THE BOOKSOURCE, INC.	BILINGUAL SUPPLIES	300.83
RAMAPO COLLEGE FOUNDATION	G&T FIELD TRIPS	496.00
THE BOOKSOURCE, INC.	BILINGUAL SUPPLIES	1,069.56
RAMAPO COLLEGE FOUNDATION	G&T ENRICHMENT PROGRAM	208.00
SCHOOL SPECIALITY	BILINGUAL SUPPLIES	1,724.10
SCHOOL SPECIALITY	STEM PROGRAM SUPPLIES	344.89
GOPHER	STEM PROGRAM SUPPLIES	1,190.56
PROV205 LLC	ADDITIONAL COUNSELING 2021-2022	4,500.00
TOSHIBA FINANCIAL SERVICES	TOSHIBA COPIER LEASE	1,330.00
SCHOOL SPECIALITY	SOCIAL CLUB SUPPLIES	149.06
SCHOOL SPECIALITY	SOCIAL CLUB SUPPLIES	216.38
GOPHER	STEM NIGHT PROGRAM SUPPLIES	4,128.20
LAKESHORE	BILINGUAL SUPPLIES	1,558.04
CONTINENTAL PRESS	FINISH LINE ELLS	1,684.48
LAKESHORE	BILINGUAL/ESL SUPPLIES	247.41
LAKESHORE	AT YOUR SEAT STORAGE SACK	1,284.18
BARNES & NOBLE	TRUE STORIES 2	399.90
LAKESHORE	BILINGUAL ESL SUPPLIES	431.09
TEACHING STRATEGIES, LLC	ECC-PD	3,190.00
TEACHING STRATEGIES, LLC	THE CREATIVE CURRICULUM	6,252.00
SCHOOL SPECIALITY	YOGA CLUB SUPPLIES	427.82
JOHNSON STATIONERS	POLAND SPRING WATER 40CT.	94.90
ANTONIO'S	CATERING FAMILY LITERACY NIGHT	370.00
PRO-ED	SCREEN F/GIFT EL MID SCHOOL	818.40
JOHNSON STATIONERS	SUPPLIES	1,044.56
JOHNSON STATIONERS	ESL SUPPLIES	121.89
TEACHING STRATEGIES, LLC	ECC PD	1,315.09
SCHOOL SPECIALITY	NB MAIN OFFICE SUPPLIES	288.64
WCEPS	WIDA TESTING SUPPLIES	233.25
JOHNSON STATIONERS	WHITE COPY PAPER	839.80
HQ98,LLC	KENWOOD WALKIES	7,875.00
JOHNSON STATIONERS	MAIN OFFICE SUPPLIES(OB)	1,098.44
JOHNSON STATIONERS	CST SUPPLIES	614.43
RITE WAY SEWER & DRAIN	SERVICES-VARIOUS DATES	1,425.00
EZ TEMP	TROUBLESHOOT NO HEAT IN RM 101	405.00
MICHELLE ROSENBERG	TRAVEL REIMB.-ASCD CONFERENCE	2,099.18
AAA FACILITY SOLUTIONS, LLC	JANITORIAL SERVICES-MARCH 2022	35,706.00
ALBRIGHT CONSULTATION SERVICES	HOME CONSULTANT-MARCH 2022	4,200.00
ACES	SPECIAL EDUCATION EVALUATION	1,800.00
BERGEN COUNTY SPECIAL SERVICES	FEB 2022-MISC.FEES	10,118.00
THE COPY SHOP	COPIER SERVICE-2/24-3/22/22	35.77
INGRID SALGUERO	EYEGLASS REIMB.-SELF	150.00
GLENIS VAZQUEZ	EYEGLASS REIMB.DEPENDANT	150.00
JENNIFER ROTONDA	EYEGLASS REIMB.SELF	150.00
MOZAIC MINDZ	EVALUATION (GC)	450.00
MASCHIO'S FOOD SERVICE, INC.	LUNCH REIMB-FEB & MARCH 2022	86,992.66
RIDGEFIELD BOARD OF EDUCATION	FEBRUARY 2022-TUITION	31,640.00
TEACHER'S PENSION & ANN FUND	DELIQUENT FEE FOR JAN 2021	200.40
SUEZ WATER NEW JERSEY	WATER SERVICE-2/19/-3/18/22	1,029.49
SCHINDLER ELEVATOR CORP	ELEVATOR SERVICE-NB-2021-2022	4,902.72
VERIZON WIRELESS	M. ROSENBERG-CELL-3/6/-5/2022	108.18
VERIZON	TELEPHONE SERVICE	2,098.34
PSE&G CO.	BOE-ELECTRIC-MARCH 2022	203.23
MIRIAM SKYDELL & ASSOCIATES	SPEECH THERAPY-MARCH 2022	27,207.50
BENECARD SERVICES INC.	PRESCRIPTION PLAN: APRIL 2022	41,070.52
POLAND SPRING/READY REFRESH	SERVICE-2/19/-3/18/22	464.68
PUBLIC EMPLOYEES RET SYSTEM	DELIQUENT FEE JAN 2021	28.56
LAKESHORE	STEM NIGHT PROGRAM SUPPLIES	1,722.39
EAI EDUCATION	STEM NIGHT PROGRAM SUPPLIES	1,055.46
RAMAPO COLLEGE FOUNDATION	G&T STUDENTS-FIELD TRIP (13)	208.00
RAMAPO COLLEGE FOUNDATION	G&T STUDENTS-FIELD TRIP (10)	160.00
PEARSON ASSESSMENT	WISC FORMS/BOOKLETS	609.00
DEMCO	STEM NIGHT SUPPLIES	683.96
LAKESHORE	STEM NIGHT PROGRAM SUPPLIES	692.86
NORTH BERGEN BOARD OF EDUCATION	TUITION-JANUARY 2022	991,620.00
GOVCONNECTION	TONER	801.67
JUNIOR LEARNING	BILINGUAL SUPPLIES	209.84
LAKESHORE	BILINGUAL/ESL	620.72
EAI EDUCATION	MAGNETIC TEN FRAME SET	186.92
JOSIE PEREZ	TRAVEL REIMB-ASCD CONFERENCE CHICAGO	1,561.69
TRINITAS HEALTHCARE CORP	OT/PT FEBRUARY 2022	9,320.25
CHERYL SPIRIG	EYEGLASS REIMB.SELF & SPOUSE	300.00
DIRECT ENERGY BUSINESS	COMMODITY-2/25-3/25/2022	102.81
LOWE'S	MAINTENANCE SUPPLIES	153.52
HORIZON DENTAL SERVICES	DENTAL PLAN:APRIL 2022	7,367.89
BERGEN COUNTY SPECIAL SERVICES	BLESHMAN-TUITION-MARCH 2022	9,394.00
TREASURER,STATE OF NEW JERSEY	LIFE HAZARD USE REG FEE-2022	214.00
GOOD TALKING PEOPLE, LLC	SPEECH THERAPY & EVALUATIONS	16,000.00

NJ STATE HEALTH BENEFITS PROGRAM	HEALTH BENEFITS: APRIL 2022	156,387.48
LEARN WELL	HOSPITAL TUTORING-MARCH 22-NF	255.36
PSE&G	GAS & ELECTRIC-MARCH 2022	10,809.18
NET PAYROLL AGENCY	PAYROLL #18, 3/30/2022	271,223.66
PAYROLL AGENCY ACCOUNT	PAYROLL #18, 3/30/2022	188,923.57
PAYROLL AGENCY ACCOUNT	DCRP ER 3/30/2022	77.10
NET PAYROLL AGENCY	PAYROLL #19, 4/15/2022	302,250.15
PAYROLL AGENCY ACCOUNT	PAYROLL #19, 4/15/2022	198,058.79
		\$2,533,861.52

HEARING OF THE CITIZENS

President Rogers announced that any citizen wishing to address the board with a comment or question will be allotted a three minute timeframe per citizen.

A motion was made to open the hearing of the citizens to the public by Trustee Acosta and seconded by Trustee Montanez. Roll call, Ayes, Trustee Acosta, Garcia-Popiel, Montanez, Rodriguez, Sayed, Sosnowski and President Rogers (virtual). Naves, none.

No citizens addressed the board.

A motion was made to close the hearing of the citizens by Trustee Sosnowski and seconded by Trustee Acosta. Roll call, Ayes, Trustee Acosta, Garcia-Popiel, Montanez, Rodriguez, Sayed, Sosnowski and President Rogers (virtual). Naves, none.

APPROVAL OF CLAIMS LIST

April13-9.01

WHEREAS, the Board of Education of the Town of Guttenberg has reviewed the claims made against the Board; and

WHEREAS, the Board Secretary certifies that funds are available to pay said claims.

THEREFORE BE IT RESOLVED, that said claims be accepted and payment be made as follows:

April claims \$ 2,533,861.52

Total claims for approval \$ 2,533,861.52

CLAIMS LIST Resolution approved upon motion of Trustee Rodriguez and seconded by Trustee Garcia-Popiel. Roll call, Ayes, Trustee Acosta, Garcia-Popiel, Montanez, Rodriguez, Sayed, Sosnowski and President Rogers (virtual). Naves, none.

POLICY AND LEGISLATION

-No Policy and Legislation Resolutions.

FINANCIAL

April13-11.01

WHEREAS, the Board of Education of the Town of Guttenberg is anticipating the local tax levy for the month of April 2022 in the amount of \$962,354.83;

THEREFORE BE IT RESOLVED, that said Board requests the month of April 2022 tax levy from the Town of Guttenberg in the amount of \$962,354.83.

April13-11.02

WHEREAS, it is necessary to formally approve the Secretary's report for the month of March 2022; and

WHEREAS, Secretary Mantineo stated the Secretary's report is on file and in agreement and certified for the month of March 2022.

**April13-11.03**

WHEREAS, the Guttenberg Board of Education policy # 6471 and NJAC6A:23B-1.2(b) provides that the Guttenberg Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2022-2023 school year; and

WHEREAS, the Guttenberg Board of Education appropriated \$20,000 for travel during the 2021-2022 school year and has spent \$3,800.00 as of April 1, 2022; and

NOW THEREFORE BE IT RESOLVED that the Guttenberg Board of Education of the School District of the Town of Guttenberg hereby establishes the school district regular travel shall not exceed \$1,500.00 and the district travel maximum amount for the 2022-2023 school year at the sum of \$20,000.00.

THEREFORE BE IT RESOLVED that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

**April13-11.04**

WHEREAS, it is necessary to approve the adoption of the CAFR (Comprehensive Annual Financial Report) and the AMR (Auditors Management Report) Report of Audit for the fiscal year ending June 30, 2021, prepared by Wielkottz & Company has been submitted and reviewed; and

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves the CAFR (Comprehensive Annual Financial Report) and the AMR (Auditors Management Report) Report of Audit for the 2020-2021 fiscal year.

**April13-11.05**

WHEREAS, it is necessary to approve the adoption of the CAFR (Comprehensive Annual Financial Report) and the ARM (Auditors Management Report) Report of Audit for the fiscal year ending June 30, 2021, prepared by Wielkottz and Company has been reviewed; and

WHEREAS, a corrective action plan has been formulated based on the auditors' findings.

THEREFORE, BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts the CAFR (Comprehensive Annual Financial Report) and the ARM (Auditors Management Report) Report of Audit for the 2020-2021 fiscal year and said corrective action plan attached hereto.

**April13-11.06**

WHEREAS, it is necessary to annually void all old outstanding checks in all Board related and extra-curricular bank accounts; and

WHEREAS, the checks will be voided in the following accounts:

Operating Account

1909- \$ 300.00

2159- \$5,500.00

2402- \$ 300.00

2433- \$7,561.62

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves

the voiding of all old outstanding checks as listed above for the 2021-2022 fiscal years.

**April13-11.07**

WHEREAS, it is a requirement for the Guttenberg Board of Education to provide a Prescription Drug Program for the employees of the district annually as per the current teachers contract and individual non-union employees; and

WHEREAS, Alamo Insurance Company is the district's broker of record and must shop for competitive rates for the Employee Prescription Drug Plan to ensure the equivalent or better plan to be offered to the employees; and

WHEREAS, the New Jersey State Health Benefit's Program (SHBP) is offering a plan with significant savings to the district as attached hereto; and

WHEREAS, it was necessary to enter into a resolution with the State Health Benefit's Program (SHBP) by April 1, 2022 and can be cancelled within the 90 days if not acceptable.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of enter into the resolution agreement with the State Health Benefits Program (SHBP) effective for the July 1, 2022 new fiscal year as attached hereto.

**April13-11.08**

WHEREAS, it is necessary to request permission to advertise for a Request for Qualifications (RFQ) for the following services for the 2022-2023 school year:

Board Attorney  
Auditing Services

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and grants permission to advertise in the Jersey Journal for the Request for Qualifications (RFQ) for the above mentioned services.

**April13-11.09**

WHEREAS, the Board of Education desires to provide a food service management program in the Guttenberg School District for the 2022-2023 school year pursuant to the specifications prepared in accordance with same; and

WHEREAS, it is necessary for the Guttenberg Board of Education to approve an addendum to the contract with Maschio's Food Service, Inc. for the School Lunch Program; and

WHEREAS, Maschio's Food Service, Inc. has submitted a proposal for same in the amount of \$27,595.00 for the management fee and \$20,000.00 for the district profit; and

WHEREAS, the Business Administrator has reviewed the proposal and recommends its approval; and

WHEREAS, the Board Attorney has reviewed the addendum and recommends its approval.

NOW THEREFORE BE IT RESOLVED by the Board of Education of the Township of Guttenberg, County of Hudson, State of New Jersey that the addendum submitted by Maschio's Food Services, Inc. 525 E. Main Street, Chester, New Jersey 07930, incorporated herein by reference be and is hereby approved; and

BE IT FURTHER RESOLVED, that the Board Secretary be and she is hereby authorized and directed to forward a certified copy of this resolution to Maschio's Food Services, Inc. immediately upon its passage.

**FINANCIAL Resolutions approved upon motion of Trustee Sosnowski and seconded by Trustee Acosta. Roll call, Ayes, Trustee Acosta, Garcia-Popiel, Montanez, Rodriguez, Sayed, Sosnowski and President Rogers. Nays, none.**

**GENERAL RESOLUTIONS**

**April13-12.01**

WHEREAS, it is necessary that the Board of Education affirms the Superintendent's decision regarding the previous month's HIB Findings Report;

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves the Superintendent's decision regarding the previous month's HIB Findings Report.

**April13-12.02**

WHEREAS, it is necessary to adopt and accept the HIB (Harassment, Intimidation and Bullying) Reports discussed in the executive session for the month of March; and

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the HIB Findings Report as attached hereto.

**April13-12.03**

WHEREAS, it is necessary to approve the Comprehensive Equity Plan Statement of Assurance for the 2022-2023 school year; and

WHEREAS, the district will continue to implement with the New Jersey Department of Education approved plan for the 2019-2022 through the 2022-2023 school year as attached hereto.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the Comprehensive Equity Plan Statement of Assurance for the 2022-2023 school year as attached hereto.

**April13-12.04**

WHEREAS, it is necessary to approve the revised School Calendar for the 2021-2022 school year; and

WHEREAS, this revision is to include an unused snow day that was originally built in the calendar and now will be included as a scheduled day off on Tuesday, May 31, 2022.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the revised 2021-2022 School Calendar to include the unused snow day as a scheduled day off as attached hereto.

**April13-12.05**

WHEREAS, it is necessary to approve a revision to the School Calendar for the 2022-2023 school year;

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the revised 2022-2023 School Calendar as attached hereto.

**April13-12.06**

WHEREAS, it is necessary for the district to enter into an annual service agreement with Hands-On-Tech, LLC for the 2022-2023 fiscal year; and

WHEREAS, the Hands-On-Tech, LLC will provides the district with on-going powerschool maintenance and support fee; and

WHEREAS, the annual cost of this service is \$5,500.00 and will commence July 1, 2022 through June 30, 2023.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the annual service agreement with Hands-On-Tech, LLC as attached hereto.

#### **April13-12.07**

WHEREAS, it is necessary to enter into an agreement with Frontline Education for recruiting and hiring system for the 2022-2023 school year; and

WHEREAS, this agreement will consist of a one-time application fee in the amount of \$3,325.00 and unlimited applicant tracking for internal employees in the amount of \$7,480.00 as attached hereto.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of entering into an agreement with Frontline Education for recruiting and hiring system for the 2022-2023 school year as attached hereto.

**GENERAL Resolutions approved upon motion of Trustee Sosnowski and seconded by Trustee Acosta. Roll call, Ayes, Trustee Acosta, Fundora, Garcia-Popiel, Montanez, Rodriguez, Sayed, Sosnowski and President Rogers. Nays, none.**

#### **PERSONNEL/HUMAN RESOURCES**

##### **April13-13.01**

WHEREAS, it is necessary to rescind resolution Feb9-22-13.16 Mr. Edward Mok's employment offer as an Occupational Therapist for the 2021-2022 school year; and

WHEREAS, Mr. Mok was appreciative of being offered the position, however, decided to decline since there was a relocation opportunity.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the rescindment of resolution Feb9-22-13.16.

##### **April13-13.02**

WHEREAS, it is necessary to approve the resignation letter from Ms. Tara Tholen-Lobel, Human Resources/Assistant Business Administrator effective May 20, 2022; and

WHEREAS, Ms. Tholen-Lobel has been offered an excellent opportunity to work at a district which is closer to her home.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the resignation letter from Ms. Tara Tholen-Lobel as attached hereto.

##### **April13-13.03**

WHEREAS, after the resignation of Ms. Tara Tholen-Lobel, Human Resources/Assistant Business Administrator it was necessary to interview potential candidates to fill the vacancy; and



WHEREAS, Dr. Rosenberg is recommending the hiring of Ms. Lilliana Zambrano who is currently employed as the Principal's Secretary; and

WHEREAS, Ms. Zambrano will be paid the pro-rated salary of \$62,000.00 as the Human Resources/Payroll Manager for the 2021-2022 school year.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the hiring of Ms. Lilliana Zambrano as the Human Resources/Payroll Manager.

**April13-13.04**

WHEREAS, the Superintendent is recommending the Child Study Team, Ms. Beatriz Sanchez and Mr. Carlos Yepez the following 2022 summer hours beyond the school year at their usual rate of salary:

Ms. Beatriz Sanchez- 75 hours

Mr. Carlos Yepez- 75 hours

WHEREAS, the above mentioned individuals will be reimbursed at the hourly rate of \$55.00 as per teachers contract; and

WHEREAS, if granted permission, the extra hours will be utilized to complete annual reviews and other year-end work.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves the Child Study Team 2022 summer hours as mentioned above.

**April13-13.05**

WHEREAS, after receiving a communication from Ms. Josie Perez, it is necessary to approve the 2022 summer ESL screenings for LEP students; and

WHEREAS, the three certified bilingual individuals will test new ESL students during the summer between the hours of 9:00 a.m.-1:00 p.m. not to exceed 60 hours and they will be reimbursed at \$55.00 per hour based upon the current teachers contract; and

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the 2022 summer ESL screenings for LEP students as attached hereto.

**April13-13.06**

WHEREAS, the Superintendent is recommending the hiring of Ms. Lauren Catalano as a STEM Instructor for the 2021-2022 school year; and

WHEREAS, Ms. Catalano will be paid the pro-rated salary of \$54,709.00 BA Step 3 with a starting date of on or around May 23, 2022 pending fingerprint approval and a background check.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the hiring of Ms. Lauren Catalano as a STEM Instructor for the 2021-2022 school year as attached hereto.

**April13-13.07**

WHEREAS, the Superintendent is recommending the hiring of Ms. Lauren Catalano as a STEM Instructor for the 2022-2023 school year; and

WHEREAS, Ms. Catalano will be paid the salary of \$56,350.00 BA Step 3 with a starting date of September 1, 2022 pending fingerprint approval and a background check.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the hiring of Ms. Lauren Catalano as a STEM Instructor for the 2022-2023 school year as attached hereto.

**April13-13.08**

WHEREAS, the Superintendent is recommending the hiring of Ms. Mary Colon as a Language Arts Instructor for the 2022-2023 school year; and

WHEREAS, Ms. Colon will be paid the salary of \$64,650.00 MA Step 8 with a starting date of September 1, 2022 pending fingerprint approval and a background check.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the hiring of Ms. Mary Colon as a Language Arts Instructor for the 2022-2023 school year as attached hereto.

**April13-13.09**

WHEREAS, the Superintendent is recommending the following individuals as a Substitute Instructors for the 2021-2022 school year:

Ms. Diago Machado  
Ms. Zeinab Sleiman  
Ms. Mayra Moscoso

WHEREAS, the above mentioned individuals will be \$95.00 per diem based upon the current teachers contract.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the above mentioned individuals as Substitute Instructors for the 2021-2022 school year.

**April13-13.10**

WHEREAS, after receiving a communication from Mr. Robert Correggio, Vice Principal for the request to hire additional lunch aides for the 2021-2022 school year; and

WHEREAS, the Superintendent is recommending the hiring of the following lunch aides for the 2021-2022 school year:

Ms. Barbara Moro  
Ms. Piedad Sinning

WHEREAS, the above mentioned individuals will be paid the hourly rate of \$13.00 per hour and not to exceed a 3 hours per day pending fingerprint and all required paperwork completed.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of Guttenberg hereby accepts and approves of the above mentioned lunch aides for the 2021-2022 school year.

**April13-13.11**

WHEREAS, the Superintendent is recommending the hiring of Ms. Zoila V. Mayca as a Classroom aide for the 2021-2022 school year; and

WHEREAS, Ms. Mayca will be paid the hourly rate of \$16.00 per hour and will not exceed 29.75 hours per week pending fingerprint approval and all required paperwork completed.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the hiring of Ms. Zoila V. Mayca as a Classroom aide for the 2021-2022 school year.

**April13-13.12**

WHEREAS, it was necessary to approve a maternity leave letter request submitted by Ms. Jovita Sanchez, 4<sup>th</sup> Grade Instructor effective on April 29, 2022 through October 31, 2022 which received board approval on February 9, 2022; and

WHEREAS, it is now necessary to approve a revision maternity leave request submitted by Ms. Sanchez commencing April 14, 2022 sometime in October 2022; and

WHEREAS, Ms. Sanchez plans to return to the district sometime during the month of October.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the revised maternity leave request submitted by Ms. Jovita Sanchez as attached hereto.

**April13-13.13**

WHEREAS, the Superintendent is recommending the teacher course enrollment for the 2021-2022 school year for the following individuals:

Ms. Hema Teckwani- 1<sup>st</sup> Grade Instructor, Montclair State University, Summer 2022, Course-Sociocultural Foundation.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of Ms. Teckwani's teacher course enrollment as attached hereto.

**PERSONNEL/HUMAN RESOURCES Resolutions approved upon motion of Trustee Sosnowski and seconded by Trustee Acosta. Roll call, Ayes, Trustee Acosta, Garcia-Popiel, Montanez, Rodriguez, Sayed, Sosnowski and President Rogers (virtual). Nays, none.**

**CURRICULUM, INSTRUCTION, AND PROFESSIONAL DEVELOPMENT RESOLUTIONS**

**April13-14.01**

WHEREAS, after receiving a communication from Ms. Lucy DiMaulo, Supervisor of Special Education, the Superintendent is recommending the hiring of the following Instructors, Aides, Nurse and Behaviorist for the 2022 Extended Summer School Year program:

Instructors

Mr. Troy Gondola	Ms. Erica Santangelo
Mrs. Leigh Ann Petry	Ms. Clarissa Telford
Mrs. Colleen Tamburo	

Substitutes

Ms. Stephanie Spivey	Ms. Sarah DiMaulo-Milk
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Aides

Ms. Evelynnn Tejada	Mr. Lenny Hernandez
Ms. Roxana Velez	Ms. Hiba Harb
Ms. Yohaira Sanchez	Ms. Belinda Heins
Ms. Luz Volquez	Ms. Elvira Diaz
Ms. Maria Diaz	Ms. Sarah DiMaulo-Milk
Ms. Jacqueline Delgado	Ms. Miranda Lee

Nurse

Ms. Jenderly Hiciano

Ms. Christine Martinez

Behaviorist

Ms. Dawn Di Paolo

WHEREAS, the above mentioned individuals will be reimbursed the hourly rate of \$55.00 for the instructors and nurse, the aides will be reimbursed the hourly rate of \$16.50 per hour and the Behaviorist will be paid the hourly rate of \$60.00 per hour; and

WHEREAS, the ESY program will commence July 25, 2022 to August 18, 2022.

THEREFORE BE IT RESOLVED that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves the above mentioned Instructors, Aides, Nurse, the Aides and the Behaviorist for the 2022 Summer Extended Year program.

**April13-14.02**

WHEREAS, after receiving a communication from Ms. Lucy DiMaulo, Supervisor of Special Education, it is necessary to enter into a contract agreement with a company to provide physical and occupational therapy for the 2022-2023 school year; and

WHEREAS, it is necessary to retain Trinitas Children's Therapy Services to provide physical and occupational therapy related services at the hourly rate of \$87.72 for each hour of services rendered for 42 weeks commencing July 1, 2022 through June 30, 2023.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approve of retaining Trinitas Children's Services to provide physical and occupational therapy related services for the 2022-2023 school year as attached hereto.

**April13-14.03**

WHEREAS, it is necessary to enter a services agreement with CASology Consulting, LLC for the 2022-2023 school year; and

WHEREAS, CASology Consulting, LLC will provide Summer Science Intensive Professional Development and session during the year for the total cost of these services (20 sessions @ \$1,900) \$38,000.00 and be reimbursed through ESSER Care Funds.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of entering into a services agreement with CASology Consulting, LLC for the 2022-2023 school year as attached hereto.

**CURRICULUM, INSTRUCTION, AND PROFESSIONAL DEVELOPMENT Resolutions approved upon motion of Trustee Sosnowski and seconded by Trustee Acosta. Roll call, Ayes, Trustee Acosta, Garcia-Popiel, Montanez, Rodriguez, Sayed, Sosnowski and President Rogers (virtual). Nays, none.**

**BUILDING AND GROUNDS**

**April13-15.01**

WHEREAS, it is necessary to request permission to advertise to accept bids for the reconfiguration of an existing pre-k classroom, and

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and grants permission to advertise to accept bids for the reconfiguration of an existing pre-k classroom.

**April13-15.02**

WHEREAS, it is mandated that school districts in New Jersey comply with the Alyssa's Law requirements and set up the proper emergency panic system in the event of a situation arising; and

WHEREAS, companies were contacted to submit proposals for these services as follows as attached hereto:

Intelynet, LLC- \$8,905.00

Telworx Communications- \$7,890.00

Sound-A-Vision- did not submit a proposal

WHEREAS, the lowest quote was provided by Telworx Communications in the amount of \$7,890.00 to set up compliance with Alyssa's Law requirements as attached hereto.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of retaining the services of Telworx Communications for the Alyssa's law Compliance set up as attached hereto.

**April13-15.03**

WHEREAS, it was necessary to enter into a service agreement with Telworx Communications for an annual Central Monitoring Alarm Station Agreement for the 2022-2023 school year; and

WHEREAS, the cost of the annual services commencing July 1, 2022 through June 30, 2023 will be in the amount of \$708.00.

THEREFORE BE IT RESOLVED that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the annual service agreement with Telworx Communications for the Central Monitoring Alarm Station Agreement for the 2022-2023 school year as attached hereto.

**April13-15.04**

WHEREAS, it is necessary to retain the services of company to perform the annual NFPA Fire Alarm Monitoring inspections for the Main Building, the new building and BOE Offices for the 2022-2023 school year; and

WHEREAS, Sal Electric Company, Inc. submitted a proposal to perform these services in the amount of \$4,980.00.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of Sal Electric Company, Inc. to perform the annual NFPA Fire Alarm Monitoring inspections for the Main Building, the new building and the BOE Offices for the 2022-2023 school year as attached hereto.

**April13-15.05**

WHEREAS, it is necessary to retain the services of Sal Electric Company, Inc. as the district's fire alarm monitoring for the 2022-2023 school year; and

WHEREAS, the yearly monitoring cost will be \$475.00 with the following individual rates on an as needed basis:

Fire Alarm Labor Rates- \$130.00 per hour

Electrical labor Rates- \$130.00 per hour

Materials Mark/Ups -15%

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of Sal Electric Company, Inc. to be retained as the district's fire alarm monitoring service for the 2022-2023 school year as attached hereto.

**April13-15.06**

WHEREAS, it is necessary to retain the services of a Fire Systems Company to perform 2 annual Fire Pump testings' in the original and new buildings for the 2022-2023 school year; and

WHEREAS, Wonder Fire Protection Inc. submitted a proposal to perform said testing in the amount of \$2,660.00.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of retaining the services of 2 annual Fire Pump testings' in the amount of \$2,660.00 in the original and new buildings for the 2022-2023 school year as attached hereto.

**April13-15.07**

WHEREAS, it is necessary to retain the services of a Fire Systems Company to perform all mandated Fire Sprinkler annual testing for the original and new buildings for the 2022-2023 school year; and

WHEREAS, Wonder Fire Company submitted a proposal to perform said annual testing in the amount of \$500.00.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of retaining the services of Wonder Fire Company to perform said annual testing for the original and new buildings for the 2022-2023 school year in the amount of \$500.00 as attached hereto.

**April13-15.08**

WHEREAS, it is necessary to retain the services of a Fire Systems Company to perform all mandated Fire Standpipe Semi Annual Testing in the original and new buildings for the 2022-2023 school year; and

WHEREAS, Wonder Fire Equipment Company submitted a proposal to perform said testing in the amount of \$420.00.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of retaining the services of Wonder Fire Equipment Company to perform said testing for the original and new buildings for the 2022-2023 school year in the amount of \$420.00 as attached hereto.

**April13-15.09**

WHEREAS, it is necessary to retain the services of a company to perform the annual fire extinguisher inspection and the semi-annual kitchen suppression system test for the original and new buildings; and

WHEREAS, quotes to perform these services were solicited by the following companies and the lowest proposal was provided by American Fire & Safety Equipment Co. not to exceed \$1,925.00.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves American Fire & Safety Equipment Co. to perform the annual fire extinguisher inspection and the semi-annual kitchen suppression system test for the old and new buildings for the 2022-2023 school year.

**April13-15.10**

WHEREAS, it was necessary to retain the emergency services of an electrician to perform repairs in the classroom 111 that experience damages to the flooring, ceiling and electrical wires; and

WHEREAS, K&C Electric & Security LLC was retained to perform said services in the amount of \$2,500.00.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of retaining the emergency services of K&C Electric & Security LLC as attached hereto.

**April13-15.11**

WHEREAS, it is necessary to retain the emergency services of Trico Electric Company, LLC for troubleshooting issues in classroom 233 with the lights not working properly; and

WHEREAS, the cost for these troubleshooting services will not exceed the amount of \$200.00.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of retaining the emergency services of Trico Electric Company, LLC for troubleshooting issues as attached hereto.

**April13-15.12**

WHEREAS, it was necessary to retain the emergency services of F&G Mechanical Company to troubleshooting issue on the HVAC roof unit #2 with a reported smell of gas leaking; and

WHEREAS, the troubleshooting issue will not exceed \$562.50.

THEREFORE BE IT RESOLVED, that the Guttenberg Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of retaining the emergency services of F&G Mechanical Company for the above mentioned issues as attached hereto.

**April13-15.13**

WHEREAS, as recommended by Ms. Grace Lynch, architect from L&C Design Consultants, it was necessary to retain the emergency services of T&M Contracting Company, Inc for the supply and labor to remove and dispose of the wood flooring in the first floor classroom; and

WHEREAS, the cost of these services is \$7,500.00 as attached hereto.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the emergency services provided by T&M Contracting, Company, Inc as attached hereto.

**April13-15.14**

WHEREAS, after a recommendation from Ms. Grace Lynch, architect from L&C Design Consultants, it was necessary to retain the emergency services of Union Stone Cleaning & Restoration for temporary shoring in the boiler room; and

WHEREAS, the cost of these services is in the amount of \$15,799.66 as attached hereto.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of retaining the emergency services of Union Stone Cleaning & Restoration as attached hereto.

**BUILDING AND GROUNDS Resolutions approved upon motion of Trustee Sosnowski and seconded by Trustee Acosta. Roll call, Ayes, Trustee Acosta, Garcia-Popiel, Montanez, Rodriguez, Sayed, Sosnowski and President Rogers (virtual). Nayes, none.**

CONFLICTED RESOLUTIONS

-No Conflicted Resolutions

UNFINISHED BUSINESS

-None

NEW BUSINESS

-President Rogers stated the adoption of the final budget would take place at the May 4<sup>th</sup> meeting.

President Rogers briefly mentioned the Facilities Manager position required certification and would be a part-time position going forward. He continued to state as things materialized we would discuss at another meeting.

ADJOURNMENT

Upon motion of Trustee Acosta and seconded by Trustee Montanez the Board of Education Meeting was adjourned. Roll call, Ayes, Trustee Acosta, Garcia-Popiel, Montanez, Rodriguez, Sayed, Sosnowski and President Rogers (virtual). Nays, none.

Respectfully submitted,

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Jolene Mantineo  
Board Secretary