

**MEETING MINUTES  
OCTOBER 12, 2022**

Minutes of a regular meeting stated session of the Board of Education of the Town of Guttenberg, in the County of Hudson, N.J., held on Wednesday, October 12, 2022 at 5:30 P.M. local time for the Anna L. Klein School.

President Rogers led everyone present in the salute to the American Flag.

**ROLL CALL**

Upon roll call the following members were present, Trustee Acosta, Fundora, Montanez, Perez, Rodriguez, Sosnowski and President Rogers. Trustee Garcia-Popiel was absent.

Board Attorney, John Schettino was present.

Dr. Rosenberg was absent due to her medical leave.

President Rogers stated he would like to recommend Ms. Aislinn Bram as a replacement for Mrs. Amani Sayed as Board Trustee and requested a motion to be made.

**APPOINTMENT OF A NEW BOARD MEMBER  
Oct12-22-1.03**

WHEREAS, after accepting the resignation from Mrs. Amani Sayed, Board Trustee it was necessary to seek resumes from potential candidates and schedule interviews to determine who would best suit the open vacancy; and

WHEREAS, it is necessary for the board to formally appoint Aislinn Bram to serve as a Guttenberg Board Trustee for the unexpired term of office till December 31, 2023.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the appointment of Aislinn Bram as Guttenberg Board Trustee.

Motion to appoint Ms. Aislinn Bram as Board Trustee upon motion by Trustee Acosta and seconded by President Rogers. Roll call, Ayes, Trustee Acosta, Fundora, Montanez, Perez, Rodriguez, Sosnowski and President Rogers. Nays, none.

**OATH OF OFFICE**

Secretary Mantineo administered the Oath of Office to Aislinn Bram.

**ROLL CALL**

Upon roll call the following members were present, Trustee Acosta, Bram, Fundora, Montanez, Perez, Rodriguez, Sosnowski and President Rogers. Trustee Garcia-Popiel was absent.

**OPEN PUBLIC MEETING NOTICE**

Mrs. Karen Huebsch announced that this meeting is being called in conformance with the "Open Public Meeting Act," notices were mailed to newspapers, Town Clerk, and all members' two days prior to this meeting.

**PREVIOUS MEETING MINUTES**

The previous Regular Meeting minutes of September 14, 2022 were approved upon motion of Trustee Acosta and seconded by Montanez. Ayes, Trustee Acosta, Bram, Fundora, Montanez, Perez, Rodriguez, Sosnowski and President Rogers. Nays, none.

**ADMINISTRATIVE COMMITTEES**

- Workshops/Inservice Workshops
- Supplies

Requests approved upon motion of Trustee Acosta and seconded by Montanez. Roll call, Ayes, Trustee Acosta, Bram, Fundora, Montanez, Perez, Rodriguez, Sosnowski and President Rogers. Naves, none.

REPORT OF COMMITTEES

BUDGET/OPERATIONS REPORT

-No Report

COMMUNITY, POLICE DEPARTMENT AND TOWN COUNCIL COMMITTEE REPORT

-Trustee Montanez presented her report for the month. Trustee Montanez mentioned she had flyers for the NJ Anchor Tax Relief Program, the Wellness Day, the Halloween Celebration, the Senior Halloween Party, the Haunted Hallway Trick or Treat and the Howl-O-Ween event.

CURRICULUM, TECHNOLOGY AND EDUCATION COMMITTEE REPORT

-No Report

NORTH BERGEN LIAISON REPORT

-No Report

PTO LIAISON REPORT

-No Report

NEGOTIATION REPORT

-No Report

MISC. REPORTS

-No Report

BOARD SECRETARY'S REPORT

SECRETARY'S REPORT

-Secretary Mantineo stated that the Budget Account Status Report has been prepared and on file for the month of September.  
-Secretary Mantineo also certified that funds are available for payment of claims.

EXECUTIVE SESSION

N/A

SUPERINTENDENT OF SCHOOLS

SUPERINTENDENT'S REPORT

In the absence of Dr. Rosenberg, Secretary Mantineo stated the NJSLA and DLM assessment results were on for approval at tonight's meeting and released to the public.

CLAIMS		
NET PAYROLL ACCOUNT	PAYROLL #6, 9/30/2022	298,082.61
PAYROLL AGENCY ACCOUNT	PAYROLL #6, 9/30/2022	199,352.49
NET PAYROLL ACCOUNT	PAYROLL #7, 10/15/2022	298,921.60
PAYROLL AGENCY ACCOUNT	PAYROLL #7, 10/15/2022	205,110.84
BORGATA HOTEL & CASINO-10/327-22	HOTEL RESERVATIONS	1,504.12
TOSHIBA FINANCIAL SERVICES	COPIER LEASE-2022-2023	2,574.50
TOSHIBA FINANCIAL SERVICES	COPIER LEASE-2022-2023	3,990.00
TOSHIBA FINANCIAL SERVICES	COPIER LEASE-2022-2023	2,660.00
KENCOR ELEVATOR, INC	ELEVATOR MAINTENANCE-2022-2023	140.00
LAW OFFICE OF JOHN SCHETTINO	BOARD ATTORNEY-2022-2023	4,250.00
WILLIAM KATCHEN	ACCOUNTING CONSULTANT-2022-2023	2,416.66
ESTATE OF ROSE RAFFAELE	RENT FOR BOE OFFICE-2022-2023	1,885.00
MICHELLE ROSENBERG	DISABILITY REIMB-2022-2023	191.10
IMPERIAL DADE	MAINTENANCE SUPPLIES	2,760.88
MICHAEL FOWLIN	ASSEMBLY-2022-2023	2,850.00
MCCARVILL LLC	MYK12 SYSTEM & HIB MANAGER	1,691.38
EDCLICK	BEHAVIOR MANAGER-POWERSCHOOL	2,404.50
SCHOOL SPECIALITY	ENRICHMENT CLASS	248.79

SCHOOL SPECIALITY	G&T SUPPLIES	289.37
LAKESHORE	BILINGUAL SUPPLIES	1,717.20
LAKESHORE	BILINGUAL SUPPLIES	1,379.54
GANN BOOKS	STATUTES TITLE & ADMIN CODE-ED	922.00
SCHOOL SPECIALITY	3D PRINTING SUPPLIES	203.85
SCHOOL SPECIALITY	ENRICHMENT/MINDFULLNESS SUPPLIES	247.66
SCHOOL SPECIALITY	STEM SUPPLIES	675.14
PITSCO EDUATION, LLC	STEM SUPPLIES	181.50
P.C. RICHARD & SON	VICE PRINCIPAL'S OFFICE	230.00
TRICO ELECTRIC LLC	ELECTRICAL REPAIRS & SERVICE	14,667.85
CASOLOGY CONSULTING, LLC	SCIENCE/MATH PD (IN-HOUSE)	9,500.00
WALSH PEST ELIMINATION	PEST CONTROL SERVICE-2022-2023	120.00
ROYAL PRINTING SERVICE	CALENDAR HANDBOOKS	3,075.00
THE METRO GROUP, INC	WATER TREATMENT-2022-2023	158.76
MCGRAW-HILL	ALGEBRA BOOKS	8,200.43
CDW-G	OTIS ONLINE SUBSCRIPTION	6,350.00
SCHOOL SPECIALITY	SUPPLIES	292.72
GOVCONNECTION	PRINTER TONER	1,901.60
SUTHERLAND CONSULTING GROUP	E-RATE CONSULTING-2022-2023	700.00
JOHNSON STATIONERS	WHITE COPY PAPER-2022-2023	1,038.00
NORTH HUDSON ACADEMY	TUITION-2022-2023-3 STUDENTS	34,274.40
THE PHOENIX CENTER INC.	TUITION-2022-2023 1 STUDENT	7,727.11
JERSEY CITY GLOBAL CHARTER	TUITION FOR 2022-2023	3,430.00
HOBOKEN CHARTER SCHOOL	TUITION FOR 2022-2023	4,095.00
MAP RESTAURANT SUPPLIES	CROWD CONTROL STANCHION	497.00
JLH ENGRAVING	PLAQUE FOR BOARD MEMBER	62.00
PETTY CASH ACCOUNT	PETTY CASH REPLENISHMENT	675.00
MICHELLE ROSENBERG	CELL PHONE REIMB-JULY & AUG 2022	211.24
NJAFPA	MEMBERSHIP RENEWAL-2022-2023	329.00
GREAT SCHOOLS NEW JERSEY	MEMBERSHIP DUES-2022-2023	1,000.00
CENGAGE LEARNING, INC.	FAMILY LITERACY SUPPLIES	1,056.00
ANTONIO'S PIZZERIA	PIZZA-FAMILY LITERACY NIGHT	120.00
SCHOOL SPECIALITY	FAMILY LITERACY SUPPLIES	137.25
MARCIA BRENNER ASSOCIATES, LLC	REPORT CARD CREATOR PLUG IN	500.00
FLORIAN GLASS SERVICE, INC	MIRROR INSTALLATION DANCE CLASS	3,685.00
GOGUARDIAN	GOGUARDIAN TEACHER LICENSE	8,075.00
ELITE LOCK SERVICE	VARIOUS DOOR/LOCK REPAIRS	539.26
BARNES & NOBLE	ELA BOOKS	2,544.80
BARNES & NOBLE	SSS BOOKS	653.91
OPEN SYSTEMS INTEGRATORS, INC	UPDATE BELL SCHEDULE	266.00
CHAPEL HILL ACADEMY	TUITION-OCTOBER 2022	7,680.00
FELICIAN SCHOOL	TUITION-OCTOBER 2022	6,817.00
LOWE'S	MAINTENANCE SUPPLIES	1,073.30
NORTH BERGEN MUA	3 <sup>RD</sup> QTR 2022-SEWER BILL	2,517.23
POLAND SPRING/READY REFRESH	SERVICE-8/19-9/18/2022	234.84
BENEFIT ALLOCATION SYSTEMS-OPS	ADMIN FEES-SEPTEMBER 2022	435.95
PSE&G	BOE ELECTRIC-AUGUST 2022	281.52
PSE&G	GAS & ELECTRIC-BLDG AUGUST 2022	15,026.99
THE PHOENIX CENTER INC.	EXTRAORDINARY SERVICES-NOV 22	3,401.00
RIDGEFIELD BOARD OF EDUCATION	ESY 2022 TUITION/OT/PT/1:1	33,871.45
TRINITAS HEALTHCARE CORP	OT-JULY 2022	789.48
VERIZON	TELEPHONE SERVICE	3,524.72
VERIZON WIRELESS	SCHOOL NURSE CELL-9/6-10/5/22	109.60
COVER STICHES, LLC	STUDENT UNIFORMS	609.64
TEACHER CARE NETWORK	THRIVING AFTER BURNOUT BOOKS	3,063.00
SUEZ/VEOLA WATER NEW JERSEY	WATER SERVICE-8/12/22-9/20/2022	1,333.89
TREASURER, STATE OF NEW JERSEY	ANNUAL INSP 3 STAIRWAY LIFTS	546.00
THE COPY SHOP	COPIER SERVICE-6/15/-9/21/2022	74.26
NJ STATE HEALTH BENEFITS PROG	HEALTH BENEFITS & RX: SEPT 2022	194,244.61
NJ STATE HEALTH BENEFITS PROG	HEALTH BENEFITS & RX: OCT 2022	175,465.05
STATE OF NEW JERSEY	CASTASTROPHIC ILLNESS FUND	270.00
HORIZON DENTAL SERVICES	DENTAL PLAN:OCT 2022	7,518.18
CARMEN DE LA CRUZ	EYEGLASS REIMB-SELF & DEP	300.00
ANNETTE ROGERS	EYEGLASS REIMBURSEMENT-SELF	150.00
AAA FACILITY SOLUTIONS, LLC	JANITORIAL SERVICE-SEPT 2022	31,590.00
AMAZON CAPITAL SERVICES	SCHOOL SUPPLIES	701.31
ALBRIGHT CONSULTATION SERVICES	THERAPY SERVICES-SEPT 2022	2,640.00
MIRIAM SKYDELL & ASSOCIATES	THERAPY SERVICES-SEPT 2022	8,470.00
ACCURATE CONSTRUCTION INC.	CLASSROOM CONSTRUCTION	13,300.00
GLENIS VAZQUEZ	EYEGLASS REIMB.-SELF	150.00
L&C DESIGN CONSULTANTS, PA	PROFESSIONAL SERVICES	54,782.55
MORRIS-UNION JOINTURE COMM	HIB LAW UPDATE LAW-R CORREGGIO	150.00
HCASBO	2022-2023 ANNUAL MEMBERSHIP	600.00
LILIANA ZAMBRANO	EYEGLASS REIMBURSEMENT-SELF	150.00
CONCENTRA-OCCUPATIONAL HEALTH	MEDICAL SERVICE-3 STUDENTS	457.50

\$1,725,092.13

HEARING OF THE CITIZENS

President Rogers announced that any citizen wishing to address the board with a comment or question will be allotted a three-minute timeframe per citizen.

A motion was made to open the hearing of the citizens to the public by Trustee Montanez and seconded by Trustee Acosta. Roll call, Ayes, Trustee Acosta, Bram, Fundora, Montanez, Perez, Rodriguez, Sosnowski and President Rogers. Naves, none.

No citizens addressed the board.

A motion was made to close the hearing of the citizens by Trustee Acosta and seconded by Trustee Fundora. Roll call, Ayes, Trustee Acosta, Bram, Fundora, Montanez, Perez, Rodriguez, Sosnowski and President Rogers. Naves, none.

President Rogers announced he felt the need to address some things happening in the building concerning some grievances with staff and the community regarding an anonymous letter. President Rogers continued to state he requested that people feel comfortable to put their name on a letter that would otherwise be sent anonymously. President Rogers stated this board would not make anyone feel uncomfortable or think there would be retaliation against them.

RESOLUTIONS

APPROVAL OF CLAIMS LIST

Oct12-22-9.01

WHEREAS, the Board of Education of the Town of Guttenberg has reviewed the claims made against the Board; and

WHEREAS, the Board Secretary certifies that funds are available to pay said claims.

THEREFORE BE IT RESOLVED, that said claims be accepted and payment be made as follows:

October claims \$1,725,092.13

Total claims for approval \$1,725,092.13

CLAIMS LIST Resolution approved upon motion of Trustee Acosta and seconded by Trustee Fundora. Roll call, Ayes, Trustee Acosta, Bram, Fundora, Montanez, Perez, Rodriguez, Sosnowski and President Rogers. Naves, none.

POLICY AND LEGISLATION

No Resolutions

FINANCIAL RESOLUTIONS

Oct12-22-11.01

WHEREAS, the Board of Education of the Town of Guttenberg is anticipating the local tax levy for the months of **October and November 2022 in the amount of \$1,924,709.66;**

THEREFORE BE IT RESOLVED, that said Board requests the months of **October and November 2022** tax levy from the Town of Guttenberg in the amount of **\$1,924,709.66.**

Oct12-22-11.02

WHEREAS, it is necessary to formally approve the Secretary's report for the month of September 2022; and

WHEREAS, Secretary Mantineo stated the Secretary's report is on file and in agreement and certified for the month of September 2022.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the formal adoption of the Secretary's report for the month of September 2022.

**FINANCIAL Resolutions approved upon motion of Trustee Acosta and seconded by Trustee Fundora. Roll call, Ayes, Trustee Acosta, Bram, Fundora, Montanez, Perez, Rodriguez, Sosnowski and President Rogers. Naves, none.**

#### **GENERAL RESOLUTIONS**

##### **Oct12-22-12.01**

WHEREAS, it is necessary that the Board of Education affirms the Superintendent's decision regarding the previous month's HIB Findings Report;

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves the Superintendent's decision regarding the previous month's HIB Findings Report.

##### **Oct12-22-12.02**

WHEREAS, it is necessary to adopt and accept the HIB (Harassment, Intimidation and Bullying) Reports discussed in the executive session for the current month; and

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the HIB Findings Report as attached hereto.

##### **Oct12-22-12.03**

WHEREAS, after receiving an email from Ms. Evelyn Collazo, Guidance Counselor, it is necessary to approve a donation of school supplies for the district; and

WHEREAS, the school supplies were presented to Ms. Collazo from a former student.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the donation of school supplies from Ms. Evelyn Collazo for the 2022-2023 school year.

##### **Oct12-22-12.04**

WHEREAS, it is necessary to approve the Emergency Remote/Virtual Learning Plan for the 2022-2023 school year; and

WHEREAS, in the event the district must follow guidelines in the event a remote/virtual learning plan must be implemented once again, the district will be prepared to ensure that the proper methods are in place; and

WHEREAS, this plan will be forwarded to the County Office for final approval.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the Emergency Remote/Virtual Learning Plan for the 2022-2023 school year as attached hereto.

##### **Oct12-22-12.05**

WHEREAS, the Guttenberg Board of Education must have a Medical Inspector for the district for the 2022-2023 school year; and

WHEREAS, it is necessary to recommend once again Dr. Jihad S. Moukdad located at 1265 Paterson Plank Road, Suite 3B, Secaucus, New Jersey be retained as the Medical Inspector for the 2022-2023 school year; and

THEREFORE BE IT RESOLVED that Dr. Jihad S. Moukdad, be and is hereby appointed as Medical Inspector for the School District of the Town of Guttenberg in the County of Hudson, N.J., for the term beginning October 13, 2022 and ending June 30, 2023, at a fixed retainer of \$4,500.00 payable on claim; and

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator be and is hereby authorized and directed to execute the attached Agreement with Dr. Jihad S. Moukdad on behalf of the Board of Education; and

BE IT FURTHER RESOLVED, that the Board Secretary/Business Administrator be and she is hereby authorized and directed to forward a certified copy of this Resolution and signed Agreement to Dr. Jihad S. Moukdad; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be forwarded to the Guttenberg Superintendent of Schools.

#### **Oct12-22-12.06**

WHEREAS, it is requested that permission be granted to permit one student teacher to perform her junior field experience at the district for the 2022-2023 school year; and

WHEREAS, after receiving a communication from Ms. Daisy Marcatoma, a graduate of Anna L. Klein School and a who will be attending grad school in the fall, it is requested that permission be granted for Ms. Marcatoma to perform her junior field experience within the occupational therapy setting commencing sometime during the school year; and

WHEREAS, Ms. Marcatoma must have fingerprint approval first before commencing her student occupational therapy shadowing.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the placement of Ms. Daisy Marcatoma to perform her occupational therapy shadowing experience for the 2022-2022 school year.

#### **Oct12-22-12.07**

WHEREAS, it is necessary to approve the HIB Self-Assessment for Determining Grades for the 2021-2022 school year;

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the HIB Self-Assessment for Determining Grades for the 2021-2022 school year as attached hereto.

**GENERAL Resolutions approved upon motion of Trustee Acosta and seconded by Trustee Fundora. Roll call, Ayes, Trustee Acosta, Bram, Fundora, Montanez, Perez, Rodriguez, Sosnowski and President Rogers. Nays, none.**

#### **PERSONNEL/HUMAN RESOURCES**

##### **Oct12-22-13.01**

WHEREAS, the Superintendent is recommending the hiring of Ms. Rocio Perdomo, Paraprofessional for the additional extra pay position for the Family Literacy Program for the 2022-2023 school year; and

WHEREAS, Ms. Perdomo will be paid the hourly rate of \$18.85 commencing October 2022 through May 2023 being reimbursed through extracurricular local funds not to exceed \$4,125.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the hiring of Ms. Rocio Perdomo for the extra pay Family Literacy Program for the 2022-2023 school year.

**Oct12-22-13.02**

WHEREAS, after receiving of communication from Ms. Lucy DiMaulo, Supervisor of Special Education, the Superintendent is recommending Ms. Dawn DiPaolo for the extra pay position of Social Club Coordinator for the 2022-2023 school year; and

WHEREAS, Ms. DiPaolo will be paid the hourly rate of \$40.00 per hour not to exceed 35 hours and will be reimbursed through ESSER II funds.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the hiring of Ms. Dawn DiPaolo for the extra pay position of Social Club Coordinator for the 2022-2023 school year.

**Oct12-22-13.03**

WHEREAS, after receiving a communication from Ms. Lucy DiMaulo, Supervisor of Special Education, the Superintendent is recommending the hiring of Ms. Ana Torres as a Bilingual Educational Evaluator LDTC for the 2022-2023 school year; and

WHEREAS, Ms. Torres, who possesses an LDTC certificate will be able to conduct bilingual evaluations on an as needed basis; and

WHEREAS, Ms. Torres will be paid \$55.00 per hour not to exceed 10 hours and will conduct the evaluations during her lunch or after school.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the hiring of Ms. Ana Torres as a Bilingual Educational Evaluator LDTC for the 2022-2023 school year.

**Oct12-22-13.04**

WHEREAS, the Superintendent is recommending the hiring of Mr. Ahmed Shifa and Ms. Chelsea Peterson as substitute instructors for the 2022-2023 school year; and

WHEREAS, the above-mentioned individuals will be reimbursed \$105.00 per diem.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the hiring of Mr. Ahmed Shifa and Ms. Chelsea Peterson as substitute instructors for the 2022-2023 school year.

**Oct12-22-13.05**

WHEREAS, after receiving a medical leave request from Ms. Ana Torres, Special Education ICS Instructor, it is necessary to approve her family medical leave commencing November 1, 2022 through January 17, 2023 as attached hereto; and

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and grants approval for Ms. Ana Torres's medical leave of absence as attached hereto.

**Oct12-22-13.06**

WHEREAS, after receiving a medical leave request from Ms. Tiffany Volze, Resource Room 1<sup>st</sup> & 2<sup>nd</sup> Grade Instructor, it is necessary to approve her family medical leave commencing November 29, 2022 through March 12, 2023 as attached hereto; and

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and grants approval for Ms. Tiffany Volze's medical leave of absence as attached hereto.

**Oct12-22-13.07**

WHEREAS, after receiving and approving the medical leave request for Ms. Tiffany Volze, Resource Room 1<sup>st</sup> & 2<sup>nd</sup> Grade Instructor, it was necessary to interview potential candidates for this vacant replacement position for the 2022-2023 school year; and

WHEREAS, the Superintendent is recommending the hiring of Ms. Nada Zohayr as a replacement Permanent Substitute Instructor at the per diem rate of \$160.00 commencing November 17, 2022 through March 12, 2023 pending fingerprinting background check.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the hiring of Ms. Nada Zohayr as a replacement Permanent Substitute Instructor for the 2022-2023 school year.

**Oct12-22-13.08**

WHEREAS, the Superintendent is recommending the following individuals as Substitute Instructors for the extra pay position of the It's a Wrap Program for the 2022-2023 school year:

Mr. Troy Gondola  
Ms. Lauren Lara  
Ms. Alia Jaloudi

WHEREAS, the above mentioned individuals will be paid \$55.00 per hour based upon the current teachers contract and will be reimbursed through the Title I monies to fund this program commencing October 2022 through May 2023.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the hiring of the above-mentioned individuals for the extra pay position of the It's a Wrap Program for the 2022-2023 school year.

**Oct12-22-13.09**

WHEREAS, annually it is necessary to approve Ms. Jill Magenheimer as the Title I Grant Coordinator with the stipend amount of \$3,000.00 for the 2022-2023 school year;

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of Ms. Jill Magenheimer as the Title I Grant Coordinator and the stipend amount of \$3,000.00 for the 2022-2023 school year.

**Oct12-22-13.10**

WHEREAS, it is necessary to approve a maternity leave letter request submitted by Ms. Stephanie Beristain, Guidance Counselor effective January 7, 2023 through March 31, 2023; and

WHEREAS, Ms. Beristain plans to return to the district April 1, 2023.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves



the maternity leave request submitted by Ms. Stephanie Beristain as attached hereto.

**Oct12-22-13.11**

WHEREAS, after Mr. Anthony Constantino, 5<sup>th</sup> Grade Math Instructor submitted his resignation letter, it was necessary to conduct interviews with potential candidates to fill this vacancy; and

WHEREAS, the Superintendent is recommending the hiring of Mr. Eric Hedlund as the replacement 5<sup>th</sup> Grade Math Instructor for the 2022-2023 school year; and

WHEREAS, Mr. Hedlund will be paid the pro-rated salary of \$57,031.00 BA Step 1 commencing October 13, 2022 pending archiving a fingerprints.

THEREFORE BE IT RESOLVED that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the hiring of Mr. Eric Hedlund for the position of a 5<sup>th</sup> Grade Math Instructor for the 2022-2023 school year.

**PERSONNEL/HUMAN RESOURCES Resolutions approved upon motion of Trustee Acosta and seconded by Trustee Fundora. Roll call, Ayes, Trustee Acosta, Bram, Fundora, Montanez, Perez, Rodriguez, Sosnowski and President Rogers. Nays, none.**

**CURRICULUM, INSTRUCTION, AND PROFESSIONAL DEVELOPMENT RESOLUTIONS**

**Oct12-22-14.01**

WHEREAS, after Mr. Anthony Constantino, 5<sup>th</sup> Grade Math Instructor submitted his resignation letter, it was necessary to conduct interviews with potential candidates to fill this vacancy; and

WHEREAS, the Superintendent is recommending the hiring of Mr. Eric Hedlund as the replacement 5<sup>th</sup> Grade Math Instructor for the 2022-2023 school year; and

WHEREAS, Mr. Hedlund will be paid the pro-rated salary of \$57,031.00 BA Step 1 commencing October 13, 2022 pending archiving a fingerprints.

THEREFORE BE IT RESOLVED that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the hiring of Mr. Eric Hedlund for the position of a 5<sup>th</sup> Grade Math Instructor for the 2022-2023 school year.

**Oct12-22-14.02**

WHEREAS, it is necessary to enter into a service agreement with Handle with Care Behavior Management System for a three (3) day Train the Trainer seminar commencing January 9<sup>th</sup> through January 11<sup>th</sup>, 2023; and

WHEREAS, the full day seminars will be offered to Mrs. Leigh Ann Petry and Ms. Dawn DiPaolo at the total cost of \$2,750.00 and the information that is gathered will be brought back to the district to train the teachers, aides and security personnel; and

WHEREAS, the seminars will provide strategies and techniques to diffuse aggression and will be paid through ESSER II funds-20-483-200-320.

THEREFORE BE IT RESOVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of entering into a service agreement with Handle with Care as attached hereto.

**Oct12-22-14.03**

WHEREAS, it is necessary to approve the report for the NJSLA and the DLM (Dynamic Learning Maps) scoring from the Spring 2022 assessment results to the public;

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the report for the NJSLA and the DLM (Dynamic Learning Maps) scoring from the Spring 2022 assessment results to the public as attached hereto.

**Oct12-22-14.04**

WHEREAS, the Superintendent is recommending the following Guidance Counselors for the After School Counseling program for the 2022-2023 school year:

Ms. Evelyn Collazo  
Mr. Michelangelo Borghi  
Ms. Stephanie Beristain  
Ms. Marvy Sinning

WHEREAS, the above-mentioned individuals will be paid the hourly rate of \$55.00 per hour and not to exceed 50 hours per counselor (not to exceed \$2,750); and

WHEREAS, this will be funded through Title IV funds 20-280-200-201.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the Guidance Counselors for the After School Counseling program for the 2022-2023 school year.

**Oct12-22-14.05**

WHEREAS, it is necessary to enter into an educational services agreement with CASology Consulting, LLC for assistance with ELA/Social Studies Professional Development; and

WHEREAS, CASology Consulting, LLC will provide 6 sessions @ \$1,900 for a total of \$11,400 as attached hereto.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of entering into an educational services agreement with CASology Consulting, LLC for ELA/Social Studies professional development services for the 2022-2023 school year as attached hereto.

**CURRICULUM, INSTRUCTION, AND PROFESSIONAL DEVELOPMENT Resolutions approved upon motion of Trustee Acosta and seconded by Trustee Fundora. Roll call, Ayes, Trustee Acosta, Bram, Fundora, Montanez, Perez, Rodriguez, Sosnowski and President Rogers. Nays, none.**

**BUILDING AND GROUNDS**

**Oct12-22-15.01**

WHEREAS, it is necessary to retain the services of F&G Mechanical Company for three rooms that were not cooling properly; and

WHEREAS, the AAON unit troubleshooting issue will not exceed \$731.00.

THEREFORE BE IT RESOLVED, that the Guttenberg Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of retaining the services of F&G Mechanical Company for the above-mentioned issues as attached hereto.

**Oct12-22-15.02**

WHEREAS, it is necessary to retain the services of EZ Temp for the repair and installation of a new freezer door to avoid freezing up; and

WHEREAS, the cost of these services including labor, parts and materials not to exceed \$5,812.55.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accept and approve of retaining the services of EZ Temp for the repair and installation of the walk-in freezer box as attached hereto.

**Oct12-22-15.03**

WHEREAS, it was necessary to retain the emergency services of Universal Electric, Inc for troubleshooting boiler issues and to ensure that it would be operating properly for the upcoming winter season; and

WHEREAS, the cost of these services will include the disassembling, sand blasting and shaft sleeves, etc. not to exceed \$5,375.00.

THEREFORE BE IT RESOLVED that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of retaining the emergency services of Universal Electric, Inc as attached hereto.

**Oct12-22-15.04**

WHEREAS, it is necessary to retain the services of Telworx Communications for the relocation of a phone extension; and

WHEREAS, the cost of these services is as follows:  
Relocation of extension in BOE Office- \$540.00

THEREFORE BE IT RESOLVED that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of retaining the services of Telworx Communications for the relocation of a phone line in the BOE Office for the 2022-2023 school year as attached hereto.

**Oct12-22-15.05**

WHEREAS, it is necessary to retain the services of Murray Paving and Concrete for the installation of gym padding; and

WHEREAS, Murray Paving and Concrete is state contracted in the amount of \$30,297.13 as attached hereto.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of retaining the services of Murray Paving and Concrete for the installation of gym padding as attached hereto.

**Oct12-22-15.06**

WHEREAS, L&C Design Architect Consultants reviewed and submitted Payment Application #1 for Accurate Construction Inc for the Pre-K Classroom project that received board approval; and

WHEREAS, Payment Application # 1 is in the amount of \$13,300.00 as attached hereto.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of Payment Application #1 for Accurate Construction as attached hereto.

**Oct12-22-15.07**

WHEREAS, it is necessary to enter into a Clean Energy Future Efficiency Program sponsored by PSE&G and FSG for the 2022-2023 school year; and

WHEREAS, the installation and repayment agreement will be provided to their customers in an effort to arrange for the installation of certain energy efficiency measures at the district; and

WHEREAS, the program will enable installation of EEMs for a savings with the district's lighting costs; and

WHEREAS, the initial total project cost is \$139,744.27 and the district would be responsible for the sixty (60) monthly payments of \$698.72 as attached hereto.

THEREFORE BE IT RESOLVED that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of entering into a Clean Energy Future Efficiency Program sponsored with PSE&G and FSG as attached hereto.

**Oct12-22-15.08**

WHEREAS, it is necessary to annually approve the Facilities Checklist, Form M-1 and the School Building Comprehensive Maintenance Plan for the district for the 2022-2023 school year;

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the Facilities Checklist, Form M-1 and the School Building Comprehensive Maintenance Plan for the district for the 2022-2023 school year.

**BUILDING AND GROUNDS Resolutions approved upon motion of Trustee Acosta and seconded by Trustee Fundora. Roll call, Ayes, Trustee Acosta, Bram, Fundora, Montanez, Perez, Rodriguez, Sosnowski and President Rogers. Nays, none.**

**CONFLICTED RESOLUTIONS**

**Oct12-22-16.01**

WHEREAS, it is necessary to approve the staff members employed with the Guttenberg Board of Education for the 2022-2023 school year as attached hereto;

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the staff members employed with the Guttenberg Board of Education for the 2022-2023 school year as attached hereto.

**Oct12-22-16.02**

WHEREAS, after receiving a medical leave request from Dr. Michelle Rosenberg, Superintendent, it is necessary to approve her family medical leave commencing October 7, 2022 through November 18, 2022 as attached hereto; and

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and grants approval for Dr. Rosenberg's medical leave of absence as attached hereto.

**Oct12-22-16.03**

WHEREAS, the Guttenberg Board of Education and the Supervisors and Administrators Association have reached an agreement for the period July 1, 2021 thru June 30, 2024 receiving board approval on June 23, 2021; and

WHEREAS, it is necessary for the Parties to enter into an updated Contract Agreement for the period July 1, 2021 through June 30, 2025; and

WHEREAS, it is necessary for the Guttenberg Board of Education to approve the Contract Agreement between the Board and the Supervisors and Administrators Association which will include updates to the contract aligning with the GEA contract language and 0% increases; and

NOW THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Guttenberg, County of Hudson, State of New Jersey that the attached updated Contract Agreement attached hereto and incorporated herein by reference between the Guttenberg Board of Education and the Supervisors and Administrators Association for the period July 1, 2021 through June 30, 2025 be and is hereby approved; and

BE IT FURTHER RESOLVED, that the Board Vice President and Board Secretary are hereby authorized and directed to execute the updated Contract Agreement on behalf of the Board of Education; and;

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be placed on file with the Secretary of the Board; and

BE IT FURTHER RESOLVED, that this is a true updated copy of a Resolution adopted by the Guttenberg Board of Education upon a roll call of all members eligible to vote at a regular meeting held on October 12, 2022.

**CONFLICTED Resolutions approved upon motion of Trustee Acosta and seconded by Trustee Fundora. Roll call, Ayes, Trustee Acosta, Bram, Fundora, Montanez, Perez, Rodriguez, Sosnowski and President Rogers. Nays, none.**

UNFINISHED BUSINESS  
-No Report

**At this time, a parent entered the BOE meeting and wanted to address the board with a Spanish translator.**

**President Rogers stated that although the hearing of the citizens and board resolutions had been approved, the meeting would be re-opened to hear the parent's comments. President Rogers welcomed the parent to speak.**

**President Rogers requested a motion to reopen the hearing of the citizens to the public by Trustee Acosta and seconded by President Rogers. Roll call, Ayes, Trustee Acosta, Bram, Fundora, Montanez, Perez, Rodriguez, Sosnowski and President Rogers.**

**Ms. Milagros Herrera-6804 Jackson Street, Guttenberg**  
Vice President Acosta translated for Ms. Herrera.  
Ms. Herrera questioned what measures are being taken to protect the students in the building? Ms. Herrera also mentioned a specific incident where she heard two students left the school building.

Secretary Mantineo stated there was police presence here in the building daily who are assigned for the whole day and there is security too.

Ms. Herrera stated she did see the police at the school.

Secretary Mantineo continued to state the two students were using the buddy system and were heading to the nurse's office, however, they

accidentally exited the wrong door. Secretary Mantineo stated the district was in the process of retaining a company to install alarms by all the doors and that the aides would be positioned by the exit doors as well so this wouldn't happen again.

Ms. Herrera mentioned another incident she had heard about one student leaving the building and walked home.

Secretary Mantineo stated she was aware of that incident.

Mr. Schettino stated this should be discussed with the principal and find out if this is true.

President Rogers stated the school should be a safe place and every student should be accounted for. He continued to state there needs to be a red flag if a student tries to exit the building.

President Rogers directed his comment to Secretary Mantineo to investigate with the administrators the validity of the incident and was responsible concerning this situation. He continued to state he wanted to get to the source and root of the problem.

President Rogers thanked Ms. Herrera for coming to the meeting to discuss this matter.

**Ms. Erin Mooney-GEA President**

Ms. Mooney questioned if she would be able comment on the situation. She continued to state two first graders were headed to the nurse's office. The door that the two students exited was their dismissal door which they were familiar with, so it's understandable how a 1<sup>st</sup> graders point of view would think that was the right way.

President Rogers agreed he could relate to that.

Ms. Mooney mentioned her suggestion was to schedule tours with the younger grades to show them important locations of the building such as the nurse's and the main office. It could be made to be a fun way of showing them where important places are located.

Mr. Schettino asked if this was a practice using the buddy system.

Ms. Mooney stated typically we had trusted the buddy system since it worked in the past, however, it could be hard with some areas being like a maze.

Mr. Schettino asked if anyone was alerted the students would be leaving the class.

Secretary Mantineo stated the main office was contacted.

President Rogers stated the students were young and first time being back in the building which he understood, however, he found the public concern more alarming.

A motion was made to close the hearing of the citizens to the public and reopen the meeting by Trustee Acosta and seconded by Trustee Fundora. Roll call, Ayes, Trustee Acosta, Bram, Fundora, Montanez, Perez, Rodriguez, Sosnowski and President Rogers.

**NEW BUSINESS**

**President Rogers stated very strongly that the board should be alerted for all code oranges and other emergency situations that arise.**

**Trustee Rodriguez stated it was concerning to him that the student walked home by itself and show up at the mother's doorstep.**

Secretary Mantineo stated she couldn't comment on the second incident since she was unaware of what really happened. She stated she would speak with Mr. Petry and let everyone know.

President Rogers stated this board was very unified board and people need to know they are committed to working together.

President Rogers questioned how we were doing with obtaining a Facilities Consultant Manager?

Secretary Mantineo stated we must have permission to solicit and advertisement through the newspaper.

President Rogers stated he would like to have a motion for permission to advertise for request of qualifications (RFQ) for a Facilities Consultant Manager.

A motion was made to request permission to advertise for a Facilities Consultant Manager by Trustee Acosta and seconded by Trustee Fundora. Roll call, Ayes, Trustee Acosta, Bram, Fundora, Montanez, Perez, Rodriguez, Sosnowski and President Rogers. Naves, none.

#### ADJOURNMENT

Upon motion of Trustee Montanez and seconded by Trustee Acosta the Board of Education Meeting was adjourned. Roll call, Ayes, Trustee Acosta, Bram, Fundora, Montanez, Perez, Rodriguez, Sosnowski and President Rogers. Naves, none.

Respectfully submitted,

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Jolene Mantineo  
Board Secretary