

MEETING MINUTES
APRIL 26, 2023

Minutes of a regular meeting stated session of the Board of Education of the Town of Guttenberg, in the County of Hudson, N.J., held on Wednesday, April 26, 2023 at 5:00 P.M. local time for the Anna L. Klein School.

President Rogers led everyone present in the salute to the American Flag.

ROLL CALL

Upon roll call the following members were present, Trustee Copeland, Fundora, Garcia-Popiel, Montanez, Sosnowski and President Rogers. Trustee Acosta, Perez and Rodriguez were absent.

Board Attorney, John Schettino was present.

OPEN PUBLIC MEETING NOTICE

Mrs. Karen Huebsch announced that this meeting is being called in conformance with the "Open Public Meeting Act," notices were mailed to newspapers, Town Clerk, and all members' two days prior to this meeting.

PREVIOUS MEETING MINUTES

The previous Meeting minutes of March 15, 2023 were approved upon motion of Trustee Montanez and seconded by Fundora. Ayes, Trustee Copeland, Fundora, Garcia-Popiel, Montanez, Sosnowski and President Rogers. Nays, none.

ADMINISTRATIVE COMMITTEES

- Workshops/Inservice Workshops
- Supplies

Requests approved upon motion of Trustee Montanez and seconded by Fundora. Roll call, Ayes, Trustee Copeland, Fundora, Garcia-Popiel, Montanez, Sosnowski and President Rogers. Nays, none.

REPORT OF COMMITTEES

BUDGET/OPERATIONS REPORT

-No Report

COMMUNITY, POLICE DEPARTMENT AND TOWN COUNCIL COMMITTEE REPORT

-No Report

CURRICULUM, TECHNOLOGY AND EDUCATION COMMITTEE REPORT

-No Report

NORTH BERGEN LIAISON REPORT

-No Report

PTO LIAISON REPORT

-No Report

MISC. REPORTS

-No Report

BOARD SECRETARY'S REPORT

SECRETARY'S REPORT

- Secretary Mantineo stated that the Budget Account Status Report has been prepared and on file for the months of March.
- Secretary Mantineo also certified that funds are available for payment of claims.

EXECUTIVE SESSION

N/A

SUPERINTENDENT OF SCHOOLS

SUPERINTENDENT’S REPORT

Dr. Rosenberg presented her report for the month. Dr. Rosenberg gave a presentation of the NJSLA scores for the district. She continued to state that as expected no one in the State did well post covid/pandemic. Dr. Rosenberg gave a brief overview of comparisons to understand where the district was at. Dr. Rosenberg presented a slide presentation of the comparisons with the other district in the county. She stated that this was a very rough time for the students educationally but also socially and emotionally. Dr. Rosenberg called on Mr. Robert Correggio to discuss Wellness Week with the board.

Mr. Correggio thanked everyone who participated with the success of the first ever Wellness Week. The purpose of this program was designed to present social, emotional and hygienic offerings to our students at ALK. He continued to thank the teachers and the town for all of their involvement. A celebration took place at the end of the week with a dance party for the little ones. Mr. Correggio stated it was a nice way to ease back from spring break and couldn’t have had things turn out any better. He continued to state this was a nice thing for the community and the school coming together.

Dr. Rosenberg stated should would send pictures of the events.

CLAIMS			
AAA FACILITY SOLUTIONS	JANITORIAL SERVICES-MARCH 2023		\$
33,222.00			
AAA FACILITY SOLUTIONS	SPRING CLEANING-ALTERNATE #2		
10,000.00			
ACCURATE CONSTRUCTION INC.	CLASSROOM CONSTRUCTION COST		
37,525.00			
ACP DIRECT	LS900 HEADPHONES-200 PAIRS		
2,129.30			
ALAMO INSURANCE GROUP INC	HEALTH INSURANCE BROKER-MAY 2023		
1,365.96			
ALBRIGHT CONSULTING SERVICES	HOME CONSULTATION-MARCH 2023		
2,580.00			
AMAZON.COM	SCHOOL SUPPLIES		
357.98			
ANTONIO’S PIZZERIA	CATERING-FAMILY LITERACY NIGHT-4 WEES		
480.00			
APPLE INC.	IPD/IPAD MINI PENCIL/KEYBOARD		
1,056.00			
BARNES & NOBLE	8 TH GRADE CURRICULUM		
3,479.18			
BARNES & NOBLE	WELLNESS WEEK READING MATERIAL		
744.36			
BENEFIT ALLOCATION SYSTEMS	ADMIN FEES-MARCH 2023		
66.40			
BERGEN COUNTY SPECIAL SERVICES	FEB 2023- MISC		
9,325.20			
BREAKDOWN PRODUCTS	BREAKDOWN+		
105.00			
CASOLOGY CONSULTING LLC	SCIENCE/MATH PD-9 SESSIONS		
19,000.00			
CASOLOGY CONSULTING LLC	ELA/SS PD-1 SESSION		
1,900.00			
CDW-G	TECHNOLOGY SUPPLIES		
337.44			
CONCENTRA-OCCUPATIONAL HEALTH	MEDICAL SERVICES-8 STUDENTS		
1,220.00			
CONCENTRA-OCCUPATIONAL HEALTH	MEDICAL SERVICES-3 STUDENTS		
457.50			
CONCENTRA OCCUPATIONAL HEALTH	MEDICAL SERVICES-1 STUDENT		
152.50			
DIRECT ENERGY BUSINESS	COMMODITY		
99.48			
DOLLAR DAYS	WELLNESS COMMITTEE SUPPLIES		
4,729.08			

EZ TEMP	3	ZONE DUCTLESS OUTDOOR CONDENSER
5,122.36		
ELITE LOCK SERVICE		DOOR AND LOCK REPAIRS
1,894.00		
ELIZABETH RACHELSKI		EYEGLASS REIMBURSEMENT-DAUGHTER
150.00		
ESTATE OF ROSE RAFFAELE		RENT FOR BOARD OFFICE-MAY 2023
1,885.00		
F&G MECHANICAL		REPAIR TO HEAT IN ROOM 319
425.00		
FIRST STUDENT	1	BUS TO MEDIEVAL TIMES-3/23/23
500.00		
GOPHER		PHYSICAL ED SUPPLIES
571.14		
GOVCONNECTION		TECHNOLOGY SUPPLIES
501.73		
HCSECD CONSORTIUM		HCSECD CONSORTIUM
625.00		
HOBOKEN BOARD OF EDUCATION		TUITION-3 STUDENTS-APRIL 2023
8,982.63		
HOBOKEN CHARTER SCHOOL		TUITION- MAY 2023
4,095.00		
HORIZON DENTAL SERVICES		DENTAL PLAN: APRIL 2023
7,985.26		
HORIZON DENTAL SERVICES		DENTAL PLAN: MAY 2023
7,638.25		
ISRAEL PAINT & HARDWARE		MAINTENANCE SUPPLIES
321.74		
JERSEY CITY GLOBAL CHARTER		TUITION-MAY 2023
3,430.00		
KEITH PETRY		EYEGLASS REIMBURSEMENT-SELF
146.00		
KENCOR ELEVATOR		ES-SLOW MOVING ELEVATOR
400.00		
KENCOR ELEVATOR		ELEVATOR MAINTENANCE-APRIL 2023
140.00		
KHARLEEN OSTROWSKI		EYEGLASS REIMBURSEMENT-SELF & SPOUSE
300.00		
LAKESHORE		CLASSROOM CARPET
988.20		
LAKESHORE		SPECIAL ED PSD SUPPLIES
274.44		
LAW OFFICES OF JOHN SCHETTINO		BOARD ATTORNEY-MAY 2023
4,250.00		
LOWE'S		PRESSURE WASHER
189.05		
MASCHIO'S FOOD SERVICE		LUNCH REIMBURSEMENT-FEB.& MARCH 2023
114,449.12		
MEDIEVAL TIMES U.S.A INC.		CLASS TRIP-3/23/2023
2,013.90		
MGL PRINTING SOLUTIONS		LASER PO VOUCHER FORMS
837.00		
MICHELLE ROSENBERG		DISABILITY REIMB.-APRIL 2023
191.10		
MIRIAM SKYDELL & ASSOCIATES		SPEECH THERAPY-FEB & MARCH 2023
27,225.00		
MOZAIC MINDZ		EVALUATIONS & IEP EVALS-6 STUDENTS
2,000.00		
NJAMLE		ANNUAL CONFERENCE
125.00		
NORTH HUDSON ACADEMY		TUITION-APRIL 2023-4 STUDENTS
9,139.84		
NORTH HUDSON ACADEMY		TUITION-APRIL 2023-1 STUDENT
3,998.68		
NORTH HUDSON ACADEMY		TUITION-APRIL 2023-1 STUDENT
3,998.68		
OFFICE CONCEPTS		BUSINESS OFFICE SUPPLIES
1,151.59		
OFFICE CONCEPTS GROUP		WHITE COPY PAPER-20 CASES
1,038.00		
ORIENTAL TRADING		WELLNESS WEEK SUPPLIES
1,510.41		
PITNEY BOWES		POSTAGE MACHINE RENTAL-
120.00		
POLAND SPRING/READY REFRESH		SERVICE-12/19-3/18/2023
704.52		
PSE&G		BOE-ELECTRIC-MARCH 2023
90.82		

RAMAPO COLLEGE FOUNDATION	G&T FIELD TRIP-3/24/2023
128.00	
RIDGEFIELD BOARD OF EDUCATION	MARCH 2023-TUITION & OT/PT
34,635.00	
RIDGEFIELD BOARD OF EDUCATION	FEB 2023-TUITION, OT/PT & 1:1 AIDE
31,527.00	
SAL ELECTRIC CO INC	ANNUAL NFPA FIRE ALARM INSPECTION
4,980.00	
SCHOOL SPECIALTY	AUTISTIC 2 CLASSROOM FURNITURE
8,358.63	
SCHOOL SPECIALITY	ART SUPPLIES GRADES K-8
4,214.64	
SCHHOL SPECIALITY	FURNITURE FOR NEW ABA CLASS
5,674.26	
SCHOOL SPECIALITY	SCHOOL SUPPLIES
602.59	
SCHOOL SPECIALITY	SPECIAL ED SUPPLIES
81.54	
SCHOOL SPECIALITY	SPECIAL ED PSD SUPPLIES
233.27	
SCHOOL SPECIALITY	SPEECH/LANGUAGE SUPPLIES
647.38	
SUEZ/VEOLIA WATER NEW JERSEY	WATER SERVICE-2/13/-3/14/2023
1,098.39	
SUTHERLAND CONSULTING GROUP INC.	E-RATE CONSULTING-MARCH 2023
700.00	
T-MOBILE FOR GOVERNMENT	HOTSPOTS
765.70	
TELWORX COMMUNICATIONS LLC	NETWORK MAITENANCE-4/1-4/30/2023
225.00	
TESOL TRAINERS, INC.	WORKSHOP-4/17/2023
500.00	
THE COPY SHOP	COPIER SERVICE-1/27-3/30/2023
78.75	
THE METRO GROUP	WATER TREATMENT-APRIL 2023
83.16	
TOSHIBA FINANCIAL SERVICES	COPIER LEASE-4/1/-5/30/2023
5,420.00	
TOSHIBA FINANCIAL SERVICES	COPIER LEASE-4/17/-5/16/2023
1,330.00	
TOSHIBA FINANCIAL SERVICES	COPIER LEASE-4/4/-5/3/2023
1,330.00	
TREASURER, STATE OF NEW JERSEY	LIFE HAZARD USE REGISTRATION FEE-2023
214.00	
TRICO ELECTRIC LLC	ELECTRICAL REPAIRS
2,210.00	
TRINITAS HEALTHCARE CORP	OT/PT-FEBRUARY 2023
7,631.64	
ULINE.COM	NB MAIN OFFICE SUPPLIES
1,128.55	
UP THE BAR CONSULTING, LLC	TEACHER PD-3/10/2023
2,500.00	
VERIZON WIRELESS	SCHOOL CELL PHONE & IPAD
173.62	
WALSH PEST ELIMINATION	PEST CONTROL SERVICE-APRIL 2023
120.00	
WCEPS	BILINGUAL/ESL TESTING SUPPLIES
517.00	
WCEPS	WIDA WEBINAR OE
200.00	
WILLIAM GUARINI	PLUMBING REPAIRS
790.05	
WILLIAM KATCHEN	ACCOUNTING SERVICES-MAY 2023
2,416.66	
SCHOOL HEALTH CORP	LISTENING SYSTEM
1,686.56	
NJ SCHOOL JOBS	1 YR UNLIMITED JOB POSTINGS
1,000.00	
SCHOOL HEALTH CORP	NURSING SUPPLIES
553.57	
PSE&G CO	GAS & ELECTRIC-SCHOOL BLDG-FEB & MARCH
27,141.13	
SHIRLEY SOSTRE-OQUENDO, MD	PSYCHIATRIC EVALUATION OF 1 STUDENT
900.00	
PUBLIC EMPLOYEES RETIREMENT	DELINQUENT FEE FOR JULY 2022
17.89	
TEACHERS PENSION & ANNUITY FUND	DELINQUENT FEE FOR JULY 2022
41.68	

KAREN HUEBSCH	EYEGGLASS REIMBURSEMENT-SELF
150.00	
NORTH BERGEN BOARD OF EDUCATION	TUITION FEBRUARY 2023
179,358.76	
NJ STATE HEALTH BENEFITS PROGRAM	HEALTH BENEFITS: APRIL 2023
205,279.80	
NJ STATE HEALTH BENEFITS PROGRAM	HEALTH BENEFITS: MAY 2023
207,676.75	
SHARON ROTUNDO	EYEGGLASS REIMB-SELF, SPOUSE & CHILD
429.00	
NJCU	ESL CERT PROGRAM FOR STAFF
43,387.80	
VERIZON	TELEPHONE SERVICE
2,026.45	
NET PAYROLL ACCOUNT	PAYROLL #18,3/30/2023
327,073.24	
PAYROLL AGENCY ACCOUNT	PAYROLL #18,3/30/2023
207,883.39	
NET PAYROLL ACCOUNT	PAYROLL #19,4/15/2023
328,115.78	
PAYROLL AGENCY ACCOUNT	PAYROLL #19,4/15/2023
209,718.11	
NET PAYROLL ACCOUNT	PAYROLL #20,4/30/2023
308,720.44	
PAYROLL AGENCY ACCOUNT	PAYROLL #20,4/30/2023
207,109.73	
\$2,728,526.65	

PUBLIC HEARING FOR THE 2023-2024 SCHOOL DISTRICT BUDGET STATEMENT

Secretary Mantineo stated that since the March 15th meeting concerning the tentative budget with no changes and remaining the same. She continued to state that there were no increased taxes and the district had been holding the levy for consecutive years now. Secretary Mantineo continued to state that any surplus would be moved into a Capital Reserve account for construction services for a mandatory pre-k program to be phased in by 2030. She also mentioned new positions to be filled including 2 ESL instructors.

A motion was made to open the hearing of the 2023-2024 School District Budget Statement to the citizens by Trustee Montanez and seconded by Trustee Fundora. Roll call, Ayes, Trustee Copeland, Fundora, Garcia-Popiel, Montanez, Sosnowski and President Rogers. Naves, none.

No citizens addressed the board.

A motion was made to close the hearing of the 2023-2024 School District Budget Statement to the citizens by Trustee Fundora and seconded by Trustee Montanez. Roll call, Ayes, Trustee Copeland, Fundora, Garcia-Popiel, Montanez, Sosnowski and President Rogers. Naves, none.

HEARING OF THE CITIZENS

President Rogers announced that any citizen wishing to address the board with a comment or question will be allotted a three-minute timeframe per citizen.

A motion was made to open the hearing of the citizens to the public by President Rogers and seconded by Trustee Montanez. Roll call, Ayes, Trustee Copeland, Fundora, Garcia-Popiel, Montanez, Sosnowski and President Rogers. Naves, none.

Mary Nielson addressed the board stating she had been a resident for over 40 years and questioned about a 48 hour notice to address the board which was never sent. Ms. Nielson questioned who was responsible for the notice to be sent.

Secretary Mantineo stated it was brought to her attention by her payroll person.

Ms. Nielson questioned again who was responsible for this notice being sent.

Secretary Mantineo stated it was her office. This was an oversight.

Mr. Schettino stated it would be presented for the May 10th meeting but if you would like you could waive the 48 hour notice.

A motion was made to close the hearing of the citizens by Trustee Montanez and seconded by Trustee Sosnowski. Roll call, Ayes, Trustee Copeland, Fundora, Garcia-Popiel, Montanez, Sosnowski and President Rogers. Naves, none.

RESOLUTIONS
APPROVAL OF CLAIMS LIST
April26-23-9.01

WHEREAS, the Board of Education of the Town of Guttenberg has reviewed the claims made against the Board; and

WHEREAS, the Board Secretary certifies that funds are available to pay said claims.

THEREFORE BE IT RESOLVED, that said claims be accepted and payment be made as follows:

April claims	\$2,728,526.65
Total claims for approval	\$2,728,526.65

CLAIMS LIST Resolution approved upon motion of Trustee Fundora and seconded by Trustee Montanez. Roll call, Ayes, Trustee Copeland, Fundora, Garcia-Popiel, Montanez, Sosnowski and President Rogers. Naves, none.

POLICY AND LEGISLATION
April26-23-10.01

WHEREAS, it is necessary to retain the services of Strauss Esmay Associates, LLP for the Online Policy Alert Support Services and the updating of the Bylaws, Policy and Regulation manuals for the 2023-2024 school year; and

WHEREAS, Strauss Esmay Associates, LLP has submitted a proposal for the following:

Online Policy Alert Support Service (PASS)-Initial Set Up Fee	\$1,995.00
District Online	\$1,745.00
Public Access Online Fee	\$ 395.00
Regulations Fess	\$ 100.00
Update of Bylaw, Policy and Regulation Manual	\$6,000.00

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of a proposal submitted by Strauss Esmay Associates, LLP as attached hereto.

April26-23-10.02

WHEREAS, it is the desire of the Guttenberg Board of Education to appoint a student to serve as a BOE Student Class Representative; and

WHEREAS, Dr. Rosenberg has selected Khuloud Pozo, a 7th grade student to serve as a student school board representative in an effort to familiarize and understand the responsibilities of the school board; and

WHEREAS, Khuloud Pozo will only be part of non-confidential items and will attend the BOE meeting until June 2024.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg approves and accepts the appointment of a 7th grade student to serve as a BOE Student Class Representative.

POLICY AND LEGISLATION Resolutions approved upon motion of Trustee Fundora and seconded by Trustee Montanez. Roll call, Ayes, Trustee Copeland, Fundora, Garcia-Popiel, Montanez, Sosnowski and President Rogers. Nays, none.

FINANCIAL RESOLUTIONS
April26-23-11.01

WHEREAS, the Board of Education of the Town of Guttenberg is anticipating the local tax levy for the months of **May and June 2023 in the amount of \$1,924,709.66**;

THEREFORE BE IT RESOLVED, that said Board requests the months of **May and June 2023** tax levy from the Town of Guttenberg in the amount of **\$1,924,709.66**.

April26-23-11.02

WHEREAS, it is necessary to formally approve the Secretary's report for the month of March 2023; and

WHEREAS, Secretary Mantineo stated the Secretary's report is on file and in agreement and certified for the month of March 2023.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the formal adoption of the Secretary's report for the month of March 2023.

April26-23-11.03

WHEREAS, it is necessary to approve the 2023-2024 budget that has been completed and reviewed;

THEREFORE, BE IT RESOLVED, that the amount of moneys estimated to be necessary for the operation of the public school of the Town of Guttenberg, for the year beginning July 1, 2023, exclusive of State, County, Federal, or other funds, Eleven Million Three Hundred Twenty-One Thousand Eight Hundred Twenty-Two Dollars as per itemized budget attached hereto and summarized as follows:

BE IT RESOLVED to approve a 2023-2024 school district budget for submission to the voters is as follows:

OPERATING BUDGET	\$31,336,721.00
SPECIAL REVENUE FUND	768,775.00
DEBT SERVICE FUND	0
TOTAL BASE BUDGET	\$32,105,496.00

BE IT FURTHER RESOLVED to acknowledge that the 2023-2024 budget as described above results in a general fund tax levy of **\$ 11,321,822.00**.

April26-23-11.04

WHEREAS, the Guttenberg Board of Education policy # 6471 and NJAC6A:23B-1.2(b) provides that the Guttenberg Board of Education shall establish in the annual school budget a maximum expenditure

amount that may be allotted for such travel and expense reimbursement for the 2023-2024 school year; and

WHEREAS, the Guttenberg Board of Education appropriated \$20,000 for travel during the 2022-2023 school year and has spent \$16,746.77 as of April 26, 2023; and

NOW THEREFORE BE IT RESOLVED that the Guttenberg Board of Education of the School District of the Town of Guttenberg hereby establishes the school district regular travel shall not exceed \$1,500.00 and the district travel maximum amount for the 2023-2024 school year at the sum of \$20,000.00.

THEREFORE BE IT RESOLVED that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

April26-23-11.05

WHEREAS, it is necessary to approve the adoption of the ACFR (Annual Comprehensive Financial Report) and the AMR (Auditors Management Report) Report of Audit for the fiscal year ending June 30, 2022, prepared by Wielkotch & Company has been submitted and reviewed; and

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves the ACFR (Annual Comprehensive Financial Report) and the AMR (Auditors Management Report) Report of Audit for the 2021-2022 fiscal year.

April26-23-11.06

WHEREAS, it is necessary to approve the adoption of the ACFR (Annual Comprehensive Financial Report) and the ARM (Auditors Management Report) Report of Audit for the fiscal year ending June 30, 2022, prepared by Wielkotch and Company has been reviewed; and

WHEREAS, a corrective action plan has been formulated and approved based on the auditors' findings.

THEREFORE, BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts the ACFR (Annual Comprehensive Financial Report) and the ARM (Auditors Management Report) Report of Audit for the 2021-2022 fiscal year and said approved corrective action plan attached hereto.

April26-23-11.07

WHEREAS, it is necessary to annually void all old outstanding checks in all Board related and extra-curricular bank accounts; and

WHEREAS, the checks will be voided in the following accounts:
Operating Account
2212- \$ 50.00
2773- \$191.10
2800- \$300.00
2801- \$300.00
2866- \$700.00
2978- \$ 19.07
3439- \$ 83.16

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves the voiding of all old outstanding checks as listed above for the 2022-2023 fiscal years.

April26-23-11.08

WHEREAS, after receiving a communication from Ms. Lucy Di Maulo, Supervisor of Special Education, it is necessary to approve of the submission of the IDEA Carry-Over grant application; and

WHEREAS, the IDEA carry-over is for the following amounts:
Basic- \$270.00
Preschool- \$90.00

WHEREAS, the district must request this carry-over otherwise the funding would be lost.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the IDEA Carry-Over Amendment application as attached hereto.

April26-23-11.09

WHEREAS, in the past, it was necessary to retain the services of a fixed asset company so that an itemized inventory of assets could be completed; and

WHEREAS, Industrial Appraisal Company has submitted approval request to prepare a yearly update to the report in the amount of \$465.00.

THEREFORE, BE IT RESOLVED that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves retaining the services of Industrial Appraisal Company in the amount of \$465.00 to update the fixed asset report for the 2021-2022 fiscal year.

April26-23-11.10

WHEREAS, it is necessary for the Board to approve the renewal of the Student Accident Policy for the policy period of August 11, 2023 through August 11, 2024; and

WHEREAS, Alamo Insurance Group Inc has submitted a premium for the coverage in the amount of \$7,527.00 (Base-\$5,500 and catastrophic \$2,027) for the Student Accident Policy.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the renewal of the Student Accident Policy for the period of August 11, 2023 through August 11, 2024.

April26-23-11.11

WHEREAS, the Board of Education desires to provide a food service management program in the Guttenberg School District for the 2023-2024 school year pursuant to the specifications prepared in accordance with same; and

WHEREAS, it is necessary for the Guttenberg Board of Education to approve an addendum to the contract with Maschio's Food Service, Inc. for the School Lunch Program; and

WHEREAS, Maschio's Food Service, Inc. has submitted a proposal for same in the amount of \$29,595.00 for the management fee and \$20,000.00 for the district profit and the total cost will be in the amount of \$500,016.26; and

WHEREAS, the Business Administrator has reviewed the proposal and recommends its approval; and

WHEREAS, the Board Attorney has reviewed the addendum and recommends its approval.

NOW THEREFORE BE IT RESOLVED by the Board of Education of the Township of Guttenberg, County of Hudson, State of New Jersey that the addendum submitted by Maschio's Food Services, Inc. 525 E. Main Street, Chester, New Jersey 07930, incorporated herein by reference be and is hereby approved; and

BE IT FURTHER RESOLVED, that the Board Secretary be and she is hereby authorized and directed to forward a certified copy of this resolution to Maschio's Food Services, Inc. immediately upon its passage.

FINANCIAL Resolutions approved upon motion of Trustee Fundora and seconded by Trustee Montanez. Roll call, Ayes, Trustee Copeland, Fundora, Garcia-Popiel, Montanez, Sosnowski and President Rogers. Naves, none.

GENERAL RESOLUTIONS

April26-23-12.01

WHEREAS, it is necessary that the Board of Education affirms the Superintendent's decision regarding the previous month's HIB Findings Report;

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves the Superintendent's decision regarding the previous month's HIB Findings Report.

April26-23-12.02

WHEREAS, it is necessary to adopt and accept the HIB (Harassment, Intimidation and Bullying) Reports discussed in the executive session for the current month; and

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the HIB Findings Report as attached hereto.

April26-23-12.03

WHEREAS, it is necessary to approve the Superintendent's presentation of the Start Strong Assessment Data Standardized test results as per a QSAC requirement;

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and acknowledges the Superintendent's presentation of the Start Strong Assessment Data Standardized test results as per a QSAC requirement.

GENERAL Resolutions approved upon motion of Trustee Fundora and seconded by Trustee Montanez. Roll call, Ayes, Trustee Acosta, Fundora, Garcia-Popiel, Montanez, Sosnowski and President Rogers. Naves, none.

PERSONNEL/HUMAN RESOURCES

April26-23-13.01

WHEREAS, it is necessary to formally accept the retirement of Mr. Michael Fargey, Resource Instructor effective June 1, 2023; and

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the retirement of Mr. Michael Fargey as attached hereto.

April26-23-13.02

WHEREAS, after receiving a communication from Ms. Lucy DiMaulo, Supervisor of Special Education, the Superintendent is recommending the hiring of the following Instructors, Aides, Nurse and Behaviorist for the 2023 Extended Summer School Year program:

Instructors

Mrs. Colleen Tamburo	Ms. Erica Santangelo
Ms. Ana Torres	Ms. Clarissa Telford
Mrs. Leigh Ann Petry	Ms. Karla Flores
Ms. Kathleen Verdon-Speech	

Substitutes

Ms. Stephanie Spivey	Mr. Troy Gondola
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Aides

Ms. Luz Volquez	Ms. Roxana Veliz
Ms. Belinda Heins	Ms. Ginna Perdomo
Ms. Yohaira Sanchez	Ms. Elvira Diaz
Ms. Hiba Harb	Ms. Jacqueline Delgado
Ms. Evelyn Tejada	Ms. Lenny Hernandez
Ms. Maha Hijazi	Ms. Maria Puma

Aide Substitutes

Ms. Damarik Cardenas	Ms. Paola Sanchez
Ms. Maria Vargas	Ms. Dina Gonzalez

Nurse

To be determined

Behaviorist

Ms. Dawn Di Paolo

WHEREAS, the above mentioned individuals will be reimbursed the hourly rate of \$55.00 for the instructors and nurse, the aides will be reimbursed the hourly rate of \$18.85 per hour and the Behaviorist will be paid the hourly rate of \$60.00 per hour; and

WHEREAS, the ESY program will commence July 10, 2023 to August 3, 2023 from Monday-Thursday and the program will not exceed 85 hours per instructor.

THEREFORE BE IT RESOLVED that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves the above mentioned Instructors, Aides, Nurse, the Aides and the Behaviorist for the 2022 Summer Extended Year program.

April26-23-13.03

WHEREAS, after receiving a communication from Ms. Lucy DiMaulo, Supervisor of Special Education, it is necessary to approve the implementation of a Summer Mini NJSLA Clinic which will promote student achievement for test taking preparation; and

WHEREAS, the Superintendent is recommending the following individuals for this program commencing July 10th-July 20th:

Mr. Troy Gondola
Ms. Kathryn Traflet
Ms. Melanie Grogan
Ms. Courtney Mataras

WHEREAS, the above mentioned individuals will be paid \$55.00 per hour based upon the current teachers contract and not to exceed 24 hours per instructor.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the implementation of a Summer Mini NJSLA Clinic and the instructors.

April26-23-13.04

WHEREAS, after receiving a communication from Ms. Lucy DiMaulo, Supervisor of Special Education, it is necessary to approve two

medical home programming student placements for the remainder of the year and the home instructors; and

WHEREAS, the Superintendent is recommending both Ms. Kathryn Traflet and Ms. Colleen Tamburo as the home instructors commencing now until the remainder of the school year and will be paid \$55.00 per hour based upon the current teachers contract not to exceed 10 hours per week.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the medical home programming students placement and Ms. Kathryn Traflet and Ms. Colleen Tamburo as the home instructors.

April26-23-13.05

WHEREAS, after receiving a communication from Ms. Lucy DiMaulo, Supervisor of Special Education, it is necessary to approve a home programming placement student as per their IEP for the 2022-2023 school year; and

WHEREAS, the Superintendent is recommending the following individuals as home programming/ABA services staff:

Ms. Dawn DiPaolo- \$40.00 per hour

Ms. Jacqueline Delgado-\$18.85 per hour

WHEREAS, the home programming will commence May 1, 2023 through June 30, 2023 for five hours per week.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the home programming placement student and the above mentioned as home programming/ABA services staff.

April26-23-13.06

WHEREAS, after receiving a communication from Ms. Lucy DiMaulo, Supervisor of Special Education, it is necessary to approve a summer home programming placement student as per their IEP; and

WHEREAS, the Superintendent is recommending the following individuals as home programming/ABA services staff:

Ms. Dawn DiPaolo- \$40.00 per hour

Ms. Jacqueline Delgado-\$18.85 per hour

WHEREAS, the home programming will commence July 1, 2023 through August 31, 2023 for five hours per week.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the summer home programming placement student and the above mentioned as home programming/ABA services staff.

April26-23-13.07

WHEREAS, it is necessary to be prepared in the event if Ms. Elvira Diaz, daily breakfast monitor is absent from her position for the 2022-2023 school year; and

WHEREAS, the Superintendent is recommending the hiring of Ms. Maria Puma as a substitute breakfast monitor at the per diem rate of \$20.00 as per the current teachers contract.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of Ms. Maria Puma as a substitute breakfast monitor for the 2022-2023 school year.

April26-23-13.08

WHEREAS, the Superintendent is recommending the teacher course enrollments for the 2022-2023 school year for the following individuals:

Ms. Carmen De La Cruz- 1st and 2nd Grade Achievement Specialist, Montclair State University, Summer 2023, Course-Teacher Content in Early Childhood and Elementary Bilingual Sheltered English Classrooms; and

Ms. Hema Techwani- 1st Grade Bilingual Instructor, Montclair State University, Summer 2023, Course-Teacher Content in Early Childhood and Elementary Bilingual Sheltered English Classrooms.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the above mentioned individuals teacher course enrollments as attached hereto.

April26-23-13.10

WHEREAS, it is necessary to formally approve the resignation letter submitted by Ms. Lauren Catalano, STEM Teacher effective June 30, 2023; and

WHEREAS, it is necessary to formally approve the resignation letter submitted by Ms. Courtney Galasso, 7th Grade Math Teacher effective June 30, 2023.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the resignation letter submitted by Ms. Lauren Catalano and Ms. Courtney Galasso as attached hereto.

April26-23-13.11

WHEREAS, after receiving a communication from Ms. Jill Magenheimer, it is necessary to hire an additional lunch aide for the 2022-2023 school year; and

WHEREAS, the Superintendent is recommending the hiring of the following individual for the lunch aide position pending fingerprint background approval:

Ms. Fany Medina

WHEREAS, the above mentioned individual will be paid \$14.13 per hour and not to exceed 29.75 hours per week.

THEREFORE BE IT RESOLVED that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the additional hiring of lunch aide for the 2022-2023 school year.

April26-23-13.12

WHEREAS, after receiving a medical leave request from Ms. Maria Hernandez, School Custodian, it is necessary to approve her family medical leave commencing May 19, 2023 for a six to eight week period as attached hereto; and

WHEREAS, Ms. Hernandez will utilize her two week vacation first and then her sick days.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and grants approval for Ms. Maria Hernandez's medical leave of absence as attached hereto.

April26-23-13.13

WHEREAS, it is necessary to approve an extension of medical leave request submitted by Ms. Kharleen Ostrowski; and

WHEREAS, Ms. Ostrowski had planned to return to the district May 1, 2023, however, she is now requesting her extension to be September 1, 2023.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves the medical leave extension request submitted by Ms. Kharleen Ostrowski as attached hereto.

April26-23-13.14

WHEREAS, it is necessary to approve of the implementation of a Saturday morning Make-Up Wake-Up program for the 2022-2023 school year; and

WHEREAS, this program will be designed to assist students who are experiencing difficulties with failing grades in an effort to improve their grades; and

WHEREAS, this program will be conducted on May 6, May 13, May 20, June 3 and June 10th from 8:30 am to 12:00 pm.; and

WHEREAS, the Superintendent is recommending the following instructors:

- | | |
|-----------------------|-----------------------|
| Ms. Flavia Rios | Ms. Tracy Walis |
| Ms. Jessica Hernandez | Ms. Gloria D’Annunzio |
| Ms. Gianna La Banca | Mr. Troy Gondola |
| Ms. Jovita Sanchez | Ms. Julianne Medina |
| Ms. Briana Jimenez | Ms. Erin Mooney |

WHEREAS, the above mentioned individuals will be paid \$55.00 per hour based upon the current teachers contract and will be reimbursed through to be determined.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the implementation of the Make-Up-Wake-Up program for the 2022-2023 school year.

PERSONNEL/HUMAN RESOURCES Resolutions approved upon motion of Trustee Fundora and seconded by Trustee Montanez. Roll call, Ayes, Trustee Copeland, Fundora, Garcia-Popiel, Montanez, Sosnowski and President Rogers. Naves, none.

**CURRICULUM, INSTRUCTION, AND PROFESSIONAL DEVELOPMENT RESOLUTIONS
April26-23-14.01**

WHEREAS, it is necessary to enter into an educational services agreement with CASology Consulting, LLC for the third year with the district for the 2023-2024 (Sept. 2023-June 2024) school year; and

WHEREAS, this proposal of 30 sessions for in house Science/Math professional development consists of coaching, modeling, curricular planning, PLC, STEM for a total amount of \$57,000 (\$1,900 x 30= \$57,000) as attached hereto; and

WHEREAS, this agreement will be paid through 20-487-200-300 ARP Purchased Services.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of entering into an educational services agreement with CASology Consulting, LLC as attached hereto.

April26-23-14.02

WHEREAS, after receiving a communication from Ms. Lucy DiMaulo, Supervisor of Special Education, it is necessary to retain the services of a company to perform neurodevelopmental evaluations; and

WHEREAS, Dr. Batul Ladak is being recommended to conduct neurodevelopmental evaluations on an as needed basis along with providing the Child Study Team necessary reports at the cost of \$750.00 per evaluation.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of retaining the services of Dr. Batul Ladak for the 2023-2024 school year.

April26-23-14.03

WHEREAS, after receiving a communication from Ms. Lucy DiMaulo, Supervisor of Special Education, it is necessary to enter into special education tuition contract agreement with The Phoenix Center School for one (1) student for the 2023-2024 school year; and

WHEREAS, the cost of tuition will be the following breakdown commencing July 5, 2023 through June 30, 2024:

Student 1- \$83,569.86

Extraordinary Services- \$36,630.00- (\$185.00 x 198 days)

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of entering into a tuition contract agreement with The Phoenix Center for one (1) student for the 2023-2024 school year as attached hereto.

April26-23-14.04

WHEREAS, after receiving communications from Hoboken University Medical Center concerning two students from the district to receive hospital instruction; and

WHEREAS, it is now necessary to approve said contracts agreement with LearnWell at the hourly rate of \$52.75 per hour for a total of 10 hours per week until further notice as attached hereto.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the hospital agreement with above mentioned hospital for two students who attend Anna L. Klein School as attached hereto.

CURRICULUM, INSTRUCTION, AND PROFESSIONAL DEVELOPMENT Resolutions approved upon motion of Trustee Fundora and seconded by Trustee Montanez. Roll call, Ayes, Trustee Copeland, Fundora, Garcia-Popiel, Montanez, Sosnowski and President Rogers. Nays, none.

BUILDING AND GROUNDS

April26-23-15.01

WHEREAS, it is necessary to retain the services of company to perform the annual NFPA Fire Alarm Monitoring inspections for the Main Building, the new building and BOE Offices for the 2023-2024 school year; and

WHEREAS, Sal Electric Company, Inc. submitted a proposal to perform these services in the amount of \$4,980.00.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of Sal Electric Company, Inc. to perform the annual NFPA Fire Alarm Monitoring inspections for the Main Building, the new building and the BOE Offices for the 2023-2024 school year as attached hereto.

April26-23-15.02

WHEREAS, it is necessary to retain the services of Sal Electric Company, Inc. as the district's fire alarm monitoring for the 2023-2024 school year; and

WHEREAS, the yearly monitoring cost will be \$475.00 with the following individual rates on an as needed basis:

- Fire Alarm Labor Rates- \$130.00 per hour
- Electrical labor Rates- \$130.00 per hour
- Materials Mark/Ups -15%

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of Sal Electric Company, Inc. to be retained as the district's fire alarm monitoring service for the 2023-2024 school year as attached hereto.

April26-23-15.03

WHEREAS, it was necessary to retain the emergency services of Sal Electric Company, Inc for a troubleshooting alarm issue in the BOE Office; and

WHEREAS, the device needed to be cleaned and reinstalled and the cost of these services will not exceed \$551.56; and

WHEREAS, due to unforeseen 2021-2022 fire alarm issues that needed to be remedied it is necessary to approve the repairs that were performed to the fire alarm system in the amount of \$3,341.43.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of retaining the emergency services of Sal Electric, Company, Inc for troubleshooting and repairing an alarm issue in the BOE Office and repairs to the fire alarm system as attached hereto.

April26-23-15.04

WHEREAS, it is necessary to retain the services of a Fire Systems Company to perform 2 annual Fire Pump testings' in the original and new buildings, perform all mandated Fire Sprinkler annual testings' for the original and new building and perform all mandated Fire Standpipe Semi Annual Testing in the original and new building for the 2023-2024 school year; and

WHEREAS, Wonder Fire Protection Inc. submitted a proposal to perform all the testings' listed below:

2 Annual Fire Pump Testing	\$2,793.00
Fire Sprinkler Testing	525.00
Fire Standpipe Testing	<u>442.00</u>
Total	\$3,760.00

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of retaining the services of Wonder Fire Protection for the above mentioned annual testing in the original and new buildings for the 2023-2024 school year as attached hereto.

April26-23-15.05

WHEREAS, it is necessary to retain the services of a company to perform the annual fire extinguisher inspection and the semi-annual kitchen suppression system test for the original and new buildings; and

WHEREAS, quotes to perform these services were solicited by the following companies and the lowest proposal was provided by Allied Fire & Safety not to exceed \$2,500.00.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves Allied Fire & Safety to perform the annual fire extinguisher inspection and the semi-annual kitchen suppression system test for the old and new buildings for the 2022-2023 school year.

April26-23-15.06

WHEREAS, it was necessary to enter into a service agreement with Telworx Communications for an annual Central Monitoring Alarm Station Agreement for the 2023-2024 school year; and

WHEREAS, the cost of the annual services commencing July 1, 2023 through June 30, 2024 will be in the amount of \$739.00.

THEREFORE BE IT RESOLVED that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the annual service agreement with Telworx Communications for the Central Monitoring Alarm Station Agreement for the 2023-2024 school year as attached hereto.

April26-23-15.07

WHEREAS, it is necessary that the district enter an annual elevator contract agreement (1 Hydraulic Passenger Elevator & 2 Wheelchair Lifts) with Kencor Inc for the 2023-2024 school year for the original building; and

WHEREAS, the annual cost for the elevator contract in the monthly amount of \$140.00 and if work is needed beyond the district will be billed \$80.00 per hour for this service.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of entering an annual elevator contract agreement with Kencor Inc. as attached hereto.

April26-23-15.08

WHEREAS, it is necessary to approve the request of the use of facilities and the request for the presence of law enforcement for the 2022-2023 school year; and

WHEREAS, the following is a list of various requests:
National Junior Honor Society-March 23, 2023-Use of Facility
School Dance/Spring Arts Concert- May 23, 2023-Use of Facility
Law Enforcement Presence- May 23, 2023
8th Grade Graduating Class Dance-June 8, 2023-Use of Facility
Law Enforcement Presence-June 8, 2023
8th Grade Class-Hudson County Park-June 12th or 13th (Rain date)
8th Grade Graduation- June 16, 2023-Use of Facility
Law Enforcement Presence- June 21, 2023

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the request of the use of facilities and for the request for police presence of law enforcement for the 2022-2023 school year as attached hereto.

April26-23-15.09

WHEREAS, it is necessary to retain the troubleshooting services of F&G Mechanical Company for no heat in room 319; and

WHEREAS, the cost of this service will not exceed \$500.00 and the repair project is not to exceed \$787.50

THEREFORE BE IT RESOLVED, that the Guttenberg Board of Education of the School District of the Town of Guttenberg hereby accepts and

approves of retaining the services of F&G Mechanical Company for the troubleshooting and repair of no heat in room 319 as attached hereto.

April26-23-15.10

WHEREAS, L&C Design Architect Consultants reviewed and submitted Payment Application #6 for Accurate Construction Inc for the Pre-K Classroom project that received board approval; and

WHEREAS, Payment Application #6 is in the amount of \$48,212.50 as attached hereto.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of Payment Application #6 for Accurate Construction as attached hereto.

April26-23-15.11

WHEREAS, after receiving a communication from Ms. Jill Magenheimer, it is necessary to approve of the purchase and installation of an Electronic Message Board Center to be housed in the front courtyard of the main entrance of the school; and

WHEREAS, KC Sign & Awnings which is state contracted has provided a proposal for the purchase and installation of the electronic message board (Vendor is a member of the Educational Services Commission of New Jersey NJ State Approved Co-Op #65MCESSCCPS); and

WHEREAS, the cost for the message board will be in the amount of \$23,495.00 and an electrician must be retained to provide the electricity component for the sign as attached hereto; and

WHEREAS, this project will be reimbursed through ESSER Equipment account number 20-483-400-731.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of retaining KC Sign & Awnings for an Electronic Message Board Center as attached hereto.

April26-23-15.12

WHEREAS, it is necessary to retain the services of Trico Electric Company to work in conjunction with K&C Sign and Awning Company for the installation of a new Electronic Message Board to be housed in the front courtyard of the Anna L. Klein School; and

WHEREAS, Trico Electric Company submitted a proposal for the labor and materials to install a dedicated circuit for the new electronic sign, disconnect and removal of the existing time-clock of the existing sign and installation of new cabling, conduit, fittings and hardware; and

WHEREAS, the cost of this service will not exceed \$1,090.00 and will be reimbursed through ESSER Equipment account number 20-483-400-731.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of retaining the services of Trico Electric Company for the installation and labor for the new electronic message board as attached hereto.

BUILDING AND GROUNDS Resolutions approved upon motion of Trustee Fundora and seconded by Trustee Montanez. Roll call, Ayes, Trustee Copeland, Fundora, Garcia-Popiel, Montanez, Sosnowski and President Rogers. Nays, none.

CONFLICTED RESOLUTIONS

-None

UNFINISHED BUSINESS

-None

NEW BUSINESS

-President Rogers stated there would be a virtual meeting on May 10, 2023 at 5:00 p.m.

ADJOURNMENT

Upon motion of Trustee Sosnowski and seconded by Trustee Montanez the Board of Education Meeting was adjourned. Roll call, Ayes, Trustee Copeland, Fundora, Garcia-Popiel, Montanez, Sosnowski and President Rogers. Nays, none.

Respectfully submitted,

Jolene Mantineo
Board Secretary