

**MEETING MINUTES**  
**JUNE 21, 2023**

Minutes of a regular meeting stated session of the Board of Education of the Town of Guttenberg, in the County of Hudson, N.J., held on Wednesday, June 21, 2023 at 5:00 P.M. local time for the Anna L. Klein School.

President Rogers led everyone present in the salute to the American Flag.

**ROLL CALL**

Upon roll call the following members were present, Trustee Copeland, Fundora, Garcia-Popiel, Montanez, Sosnowski and President Rogers. Student Representative Pozo was present. Trustee Acosta, Perez, and Rodriguez were absent.

Board Attorney, John Schettino was present.

**OPEN PUBLIC MEETING NOTICE**

Mrs. Karen Huebsch announced that this meeting is being called in conformance with the "Open Public Meeting Act," notices were mailed to newspapers, Town Clerk, and all members' two days prior to this meeting.

Trustee Acosta entered the meeting at this time.

**PREVIOUS MEETING MINUTES**

The previous regular Meeting minutes of May 31, 2023 were approved upon motion of Trustee Acosta and seconded by Trustee Montanez. Ayes, Trustee Acosta, Copeland, Fundora, Garcia-Popiel, Sosnowski and President Rogers. Nays, none. Trustee Montanez abstained.

**ADMINISTRATIVE COMMITTEES**

- Workshops/Inservice Workshops
- Supplies

Requests approved upon motion of Trustee Acosta and seconded by Trustee Fundora. Roll call, Ayes, Trustee Acosta, Copeland, Fundora, Garcia-Popiel, Montanez, Sosnowski and President Rogers. Nays, none.

A group of Student Council members were in attendance at the meeting along with Mrs. Gloria D'Annunzio and Mrs. Rosa Bamert.

President Rogers stated it was very nice to have student representation at the meeting tonight.

The Student Council President and Members gave a presentation to the board concerning a 5<sup>th</sup> through 8<sup>th</sup> grade survey held in regards to the present school lunch program and the results were 80.2% disliked or did not partake in the lunch program. Various suggestions were 82% wanted more fresh fruit and vegetable options. Certain dietary, religious and personal values should be considered. During Wellness Week this was achieved by offering other options within our diverse environment. The members stated that it was realized it was difficult to change, however, maybe could be considered for the future. An example was given that a student received an apple package that was moldy.

Dr. Rosenberg questioned if anyone reported this and they wouldn't get in trouble.

Also, it was questioned if water testing was performed for the drinking water.

Dr. Rosenberg stated yes and the district is required to do so and it was on the website.

Dr. Rosenberg continued to state that it was a good idea to discuss and the district must follow certain guidelines.

Secretary Mantineo stated that at the end of the summer, the food service management and her administrator would look into this. She continued to state that feeding 1,000 plus students was a difficult task and costly for certain meals however, Dr. Baruch who was a former board trustee was part of test options where a committee would sample different foods. Secretary Mantineo stated she loved their suggestions. President Rogers stated he commended the students for coming forward to advocate for the students and encouraged them to come back to the meetings. President Rogers thanked all of them for attending.

## **REPORT OF COMMITTEES**

### **BUDGET/OPERATIONS REPORT**

-No Report

### **COMMUNITY, POLICE DEPARTMENT AND TOWN COUNCIL COMMITTEE REPORT**

-Trustee Montanez discussed the summer schedule of events for the Town of Guttenberg.

### **CURRICULUM, TECHNOLOGY AND EDUCATION COMMITTEE REPORT**

-No Report

### **NORTH BERGEN LIAISON REPORT**

-No Report

### **PTO LIAISON REPORT**

-No Report

### **NEGOTIATION/PERSONNEL COMMITTEE REPORT**

### **MISC. REPORTS**

-No Report

### **BOARD SECRETARY'S REPORT**

#### **SECRETARY'S REPORT**

-Secretary Mantineo stated that the Budget Account Status Report has been prepared and on file for the month of May.

-Secretary Mantineo also certified that funds are available for payment of claims.

### **EXECUTIVE SESSION**

N/A

## **SUPERINTENDENT OF SCHOOLS**

### **SUPERINTENDENT'S REPORT**

Dr. Rosenberg presented her report for the month. Dr. Rosenberg discussed the revised calendar and the HIB's as well. She also continued to state the World Language instructor presented a proposal for an overnight trip with the students. The conversation took place with the board.

President Rogers stated domestically before international.

Dr. Rosenberg agreed and stated fundraising could be done if the students would be paying for their own trip.

President Rogers stated he wasn't opposed to the idea but domestic for the first time.

Trustee Popiel-Garcia stated she had taken students to Europe and it was a wonderful experience.

Dr. Rosenberg stated that administration would go.

Trustee Sosnowski stated domestic was good for the first time and international could be an option in the future.

Trustee Fundora agreed that domestic was a good start.

Dr. Rosenberg stated this was a positive opportunity to earn something in a good way.

President Rogers stated the district used to have the Stokes trips.

Dr. Rosenberg wanted to present this as a discussion and possibly we could hear her presentation at the July virtual meeting.

Dr. Rosenberg stated the end of the year went well and thank you.

CLAIMS		
TOSHIBA FINANCIAL SERVICES	COPIER LEASE-2022-2023	\$1,330.00
KENCOR ELEVATOR, LLC	ELEVATOR MAINTENANCE-2022-2023	140.00
MICHELLE ROSENBERG	DISABILITY REIMB-2022-2023	191.10
IMPERIAL DADE	MAINTENANCE SUPPLIES-2022-2023	2,515.50
HEINEMANN	ELA SUPPLIES	21,800.32
UP THE BAR CONSULTING, LLC	TEACHER PD & FAMILY WORKSHOP	2,500.00
CASOLOGY CONSULTING, LLC	SCIENCE/MATH PD (IN HOUSE)	12,350.00
WALSH PEST ELIMINATION	PEST CONTROL SERVICE-2022-2023	240.00
THE METRO GROUP, INC.	WATER TREATMENT-2022-2023	31.92
SUTHERLAND CONSULTING GROUP	E-RATE CONSULTING-2022-2023	700.00
JOHNSON STATIONERS	WHITE COPY PAPER-2022-2023	1,038.00
NORTH HUDSON ACADEMY	TUITION-2022-2023-3 STUDENTS	6,283.64
NORTH HUDSON ACADEMY	TUITION-2022-2023-1 STUDENT	3,141.82
TEACHING STRATEGIES, LLC	ECC-CUSTOM COACHING	10,485.00
HOBOKEN BOARD OF EDUCATION	TUITION (3 STUDENTS) 2022-2023	17,965.26
NORTH HUDSON ACADEMY	TUITION AS OF 1/11/23 (MS)	3,141.82
TELWORX COMMUNICATIONS LLC	NETWORK MAINTENANCE-2022-2023	225.00
FIRST STUDENT, INC 1309	2 BUSES-STERLING HILL-6-7-2023	1,300.00
ANTONIO'S PIZZERIA	CATERING-FAMILY LITERACY NIGHT	715.00
FIRST STUDENT, INC 1309	2 BUSES-STERLING HILL-6/8/2023	1,300.00
SCHOOL NURSE SUPPLY, INC	FEMENINE HYGIENE PRODUCTS	403.70
THE COLLEGE OF NEW JERSEY	PD-2 STAFF MEMBERS	324.00
FIRST STUDENT, INC 1309	2 BUSES-6/9/2023	1,250.00
RAMAPO COLLEGE FOUNDATION	FOOD MOBILE LAB-5/22 & 5/23	2,562.00
JLH ENGRAVING	YEAR END STUDENT AWARDS	2,246.75
ROYAL PRINTING SERVICE	HONORS CERTIFICATES	660.00
JOHNSON STATIONERS	CARDSTOCK	107.70
LAKESHORE	ESL CLASSROOM SUPPLIES	718.20
ROCKNESS MUSIC	ROCKIN ASSEMBLY-6/7/23	825.00
LAKESHORE	ESL SUPPLIES	1,527.30
BARNES & NOBLE	BILINGUAL SUPPLIES	1,579.95
BARNES & NOBLE	BILINGUAL MIDDLE SCHOOL SUPPLIES	164.77
SCHOOL SPECIALITY	BILINGUAL SUPPLIES	363.46
SCHOOL SPECIALITY	ELA SUPPLIES	315.59
SCHOOL SPECIALITY	ELA SUPPLIES	144.48
SCHOOL SPECIALITY	SCHOOL COUNSELING SUPPLIES	154.18
BARNES & NOBLE	ELA SUPPLIES	687.75
SCHOOL SPECIALITY	SOCIAL STUDIES SUPPLIES	49.84
LAKESHORE	SPEC ED SUPPLIES	241.14
SCHOOL SPECIALITY	5-8 SUPPLIES	2,122.34
SCHOOL SPECIALITY	4 <sup>TH</sup> GRADE SUPPLIES	620.04
SCHOOL SPECIALITY	3 <sup>RD</sup> GRADE SUPPLIES	474.77
THE BOOKSOURCE INC.	1 <sup>ST</sup> GRADE SUPPLIES	1,568.14
LAKESHORE	1 <sup>ST</sup> GRADE SUPPLIES	737.95
JUNIOR LEARNING	1 <sup>ST</sup> GRADE SUPPLIES	169.99
EAI EDUCATION	1 <sup>ST</sup> GRADE SUPPLIES	162.72
SCHOOL SPECIALITY	2 <sup>ND</sup> GRADE SUPPLIES	2,059.33
THE BOOKSOURCE INC,	2 <sup>ND</sup> GRADE TEAM READING SUPPLIES	6,028.80
PITNEY BOWES	POSTAGE REPLENISHMENT	2,000.00
MARVY SINNING	TOLL REIM-5/1/2023 HIB PD	16.45
JLH ENGRAVING	RETIREMENT PLAQUE	25.00
PETTY CASH ACCOUNT	PETTY CASH REPLENISHMENT	250.00
JOHNSON STATIONERS	BUSINESS PAPER-YR END CERTS	223.20
MIRTHA PEREZ	TUITION REIMBURSEMENT-2022-2023	2,393.10
EZ TEMP	ES-REPAIR TO WALKIN FREEZER	785.66
KENCOR ELEVATOR, INC.	ES-REPAIRS TO ELEVATOR (OB)	5,816.50
PROTECTIVE SOLAR FILMS	REMOVE & INSTALL EXTERIOR FILM	1,660.00
PEST BOYS TERMITE & PEST CONTROL	ES-TERMITE TREATMENT	1,100.00
AAA FACILITY SOLUTIONS, LLC	JANITORIAL SERVICES-MAY 2023	33,510.00
ALBRIGHT CONSULTATION SERVICES	HOME CONSULTANT-MAY 2023	2,520.00
BENEFIT ALLOCATION SYSTEMS-OPS	ADMIN FEES-JUNE 2023	132.80
BERGEN COUNTY SPECIAL	BLESHMAN TUITION-MAY 2023	10,067.00
CONCENTRA OOCUPATIONAL HEALTH	MEDICAL SERVICES-2 STUDENTS	305.00
DIRECT ENERGY BUSINESS	COMODITY (GAS)	144.03
KATHRYN TRAFLET	EYEGLOSS REIMBURSEMENT-SELF	150.00
COLLEEN TAMBURO	EYEGLOSS REIMBURSEMENT-SPOUSE	150.00
ADRIANA CANTELMO	EYEGLOSS REIMBURSEMENT- SELF	150.00
HUDSON COUNTY SCHOOLS	CONSORTIUM BILLING-2022-2023	338,666.63
JERSEY JOURNAL	AD-FACILITIES CONSULTANT	484.92
MOZAIC MINDZ	EVALUATIONS	950.00
THE METRO GROUP	WATER TREATMENT-JUNE 2023	51.24
MIRIAM SKYDELL & ASSOCIATES, LLC	SPEECH THERAPY-MAY 2023	13,860.00
NORTH BERGEN BD. OF EDUCATION	MAY 2023-TUITION	478,585.00
NEURODEVELPMENTAL PEDIATRICS	EVALUATION	600.00
NORTH BERGEN MUA	2 <sup>ND</sup> QTR 2023	2,636.63

PITNEY BOWES	POSTAGE MACHINE RENTAL BOE	120.00
PSE&G	BOE-ELECTRIC-MAY 2023	6,011.34
PITNEY BOWES	POSTAGE MACHINE RENTAL ALK	270.00
RIDGEFIELD BOARD OF EDUCATION	MAY 2023-TUITION	32,732.00
T-MOBILE FOR GOVERNMENT	HOTSPOTS	154.92
TRINITAS HEALTHCARE	OT-PT-APRIL 2023	7,609.71
VERIZON WIRELESS	SCHOOL CELL PHONES & IPAD	173.62
VERIZON	TELEPHONE SERVICE	53.75
SUEZ/VEOLIA WATER NEW JERSEY	WATER SERVICE-5/11/-6/14/23	1,280.88
MASCHIO'S FOOD SERVICE	LUNCH REIMB-MAY 2023	57,104.08
JOLENE MANTINEO	TRAVEL REIMB-NJASA SPRING CONFERENCE	651.12
NJ STATE HEALTH BENEFITS PROG	HEALTH BENEFITS & RX: JUNE 2023	205,633.53
ADRIANA CANTELMO	EYEGLOSS REIMBURSEMENT-SPOUSE	150.00
LEARN WELL	HOSPITAL TUTORING	420.96
VALERIE LUGO	MILEAGE REIMB-BANK DEPOSITS	75.46
POLAND SPRING/READY REFRESH	SERVICE-5/19/-6/18/23	234.84
NET PAYROLL ACCOUNT	PAYROLL #23,6/15/2023	343,009.70
PAYROLL AGENCY ACCOUNT	PAYROLL #23,6/15/2023	214,894.97
NET PAYROLL ACCOUNT	PAYROLL #24,6/30/2023	320,979.73
PAYROLL AGENCY ACCOUNT	PAYROLL #24,6/30/2023	206,879.55
		\$2,411,336.79

HEARING OF THE CITIZENS

President Rogers announced that any citizen wishing to address the board with a comment or question will be allotted a three-minute timeframe per citizen.

A motion was made to open the hearing of the citizens to the public by Trustee Fundora and seconded by Trustee Acosta. Roll call, Ayes, Trustee Acosta, Copeland, Fundora, Garcia-Popiel, Montanez, Sosnowski and President Rogers. Naves, none.

Takunda Basvi- Student Council Representative

Ms. Basvi wanted to comment on the trips for the students and felt it was a great idea. She continued to state that it opens students to experience different cultures and addressing other things.

Dr. Rosenberg stated she would love to expand and see how it would take off. If fundraising could take place it would help a lot and monies could be raised during the course of the year.

A motion was made to close the hearing of the citizens by Trustee Fundora and seconded by Trustee Acosta. Roll call, Ayes, Trustee Acosta, Copeland, Fundora, Garcia-Popiel, Montanez, Sosnowski and President Rogers. Naves, none.

RESOLUTIONS

APPROVAL OF CLAIMS LIST

June21-23-9.01

WHEREAS, the Board of Education of the Town of Guttenberg has reviewed the claims made against the Board; and

WHEREAS, the Board Secretary certifies that funds are available to pay said claims.

THEREFORE BE IT RESOLVED, that said claims be accepted and payment be made as follows:

June claims \$2,411,336.79

Total claims for approval \$2,411,336.79

CLAIMS LIST Resolution approved upon motion of Trustee Montanez and seconded by Trustee Fundora. Roll call, Ayes, Trustee Acosta, Copeland, Fundora, Garcia-Popiel, Montanez, Sosnowski and President Rogers. Naves, none.

POLICY AND LEGISLATION

**June21-23-10.01**

WHEREAS, it is necessary to approve the School Local Wellness Policy #8505 for the Anna L. Klein School for the 2023-2024 school year; and

WHEREAS, it is necessary to annually approve the School Local Wellness Policy which consists of nutrition goals, nutrition education, physical activity and other school-based activities that promote student wellness as attached hereto.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the School Local Wellness Policy #8505 for the Anna L Klein School for the 2023-2024 school year as attached hereto.

**POLICY AND LEGISLATION Resolutions approved upon motion of Trustee Montanez and seconded by Trustee Fundora. Roll call, Ayes, Trustee Acosta, Copeland, Fundora, Garcia-Popiel, Montanez, Sosnowski and President Rogers. Naves, none.**

**FINANCIAL RESOLUTIONS**

**June21-23-11.01**

WHEREAS, the Board of Education of the Town of Guttenberg is anticipating the local tax levy for the months of **June and July 2023 in the amount of \$1,924,709.66**;

THEREFORE BE IT RESOLVED, that said Board requests the months of **June and July 2023** tax levy from the Town of Guttenberg in the amount of **\$1,924,709.66**.

**June21-23-11.02**

WHEREAS, it is necessary to formally approve the Secretary's report for the month of May 2023; and

WHEREAS, Secretary Mantineo stated the Secretary's report is on file and in agreement and certified for the month of May 2023.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the formal adoption of the Secretary's report for the month of May 2023.

**June21-23-11.03**

WHEREAS, it is necessary to authorize the Superintendent and the Business Administrator to implement the 2023-2024 School District Budget;

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the implementation of the 2023-2024 School District Budget by the Superintendent and the Business Administrator.

**June21-23-11.04**

WHEREAS, it is necessary to request the tax levy from the Town of Guttenberg for the 2023-2024 fiscal year as follows:

<u>MONTH</u>	<u>TAX LEVY</u>
July 1, 2023	\$962,354.83
August 1, 2023	\$962,354.83
September 1, 2023	\$962,354.83
October 1, 2023	\$962,354.83
November 1, 2023	\$962,354.83
December 1, 2023	\$962,354.83
January 1, 2024	\$962,354.83
February 1, 2024	\$962,354.83
March 1, 2024	\$962,354.83
April 1, 2024	\$962,354.83

May 1, 2024	\$962,354.83
June 1, 2024	\$962,354.87
TOTALS	<div>\$11,548,258.00</div>

THEREFORE, BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves the tax levy request in the amount of \$11,548,258.00.

**June21-23-11.05**

WHEREAS, it is necessary to deposit \$1,200.000.00 into the Guttenberg Board of Education’s Capital Reserve Account; and

WHEREAS, the anticipated purpose of this deposit is for funding for the proposed construction of a Pre-K facility/addition to transition the district’s half day Pre-K program to a full day; and

WHEREAS, it is also necessary to deposit \$2,036,000.00 into the Guttenberg Board of Education’s Capital Reserve Account for the anticipated new HVAC system.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the depositing of \$1,200.000.00 and \$2,036,000.00 for a grand total of \$3,236,000.00 into the Guttenberg Board of Education’s Capital Reserve Account.

**June21-23-11.06**

WHEREAS, it is necessary to approve Alamo Insurance Group Inc. as the Broker of Records for the Health Benefits and Insurance Broker of Records for the 2023-2024 school year;

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of Alamo Insurance Group Inc. as the Broker of Records for the Health Benefits and Insurance Broker of Records for the 2023-2024 school year.

**June21-23-11.07**

WHEREAS, it is necessary to appoint an Accounting Consultant for the Guttenberg Board of Education for the 2023-2024 fiscal year.

WHEREAS, the Superintendent has submitted his recommendation for Mr. William Katchen to be retained as Accounting Consultant for the Guttenberg Board of Education at a retainer of \$30,000.00 annually for the preparation of the financial reports and an hourly rate for any additional work performed; and

WHEREAS, the district has reviewed and evaluated the public school accountant's current external peer/quality report and acknowledges receipt of said report as attached hereto.

WHEREAS, Mr. Katchen will commence work on July 1, 2023 through June 30, 2024.

THEREFORE, BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves the recommendation of Mr. William Katchen as Accounting Consultant.

**June21-23-11.08**

WHEREAS, the Guttenberg Board of Education previously advertised a Request for Qualifications for Board Attorney for the 2021-2022 fiscal year; and

WHEREAS, John L. Schettino, Esq. and the Law of John L. Schettino, LLC had responded to the Board’s Request for Qualifications issued and at the board meeting of June 23, 2021, the Board determined that John

Schettino, Esq. and the Law Offices of John L. Schettino, LLC has qualified pursuant to the fair and open process for the 2021-2022 fiscal year; and

WHEREAS, in the said Request for Qualifications it was agreed the contract could be effective for an additional two year period; and

WHEREAS, the Guttenberg Board of Education and John L. Schettino, Esq. and the Law Offices of John L. Schettino, LLC wish to enter into an additional year Professional Services Agreement setting forth the legal services to be rendered by John L. Schettino, Esq. and the Law Offices of John L. Schettino, LLC as General Counsel for the Board for the extension term of July 1, 2023 through June 30, 2024; and

WHEREAS, the Board has agreed to pay John L. Schettino, Esq., an annual retainer of \$51,000.00 payable in twelve (12) equal monthly installments of \$4,250.00 for the period of July 1, 2023 through June 30, 2024, inclusive of all legal work performed for the district including, but not limited to attendance at meetings, preparation of resolutions, legal opinions and litigation matters; and

WHEREAS, Business Administrator has reviewed the Request for Qualifications submitted by John L. Schettino together with the Professional Services Agreement between the Board and the Attorney attached hereto and incorporated herein by reference and hereby recommend his appointment as Board Attorney.

NOW THEREFORE BE IT RESOLVED, by the Board of Education of the Town of Guttenberg, County of Hudson and State of New Jersey, that John L. Schettino be and is hereby appointed Board Attorney for the Guttenberg Board of Education for the term of July 1, 2023 through June 30, 2024; and

BE IT FURTHER RESOLVED, that John L. Schettino shall be compensated at an annual retainer of \$51,000.00 payable in twelve (12) equal monthly installments of \$4,250.00 for the period July 1, 2023 through June 30, 2024, which includes all legal work performed for the district including but not limited to, attendance at meetings, preparation of resolutions, legal opinions and litigation matters; and

BE IT FURTHER RESOLVED that the Board Secretary/Business Administrator be and she is hereby authorized and directed to forward a copy of this resolution to John L. Schettino; and

BE IT FURTHER RESOLVED that a copy of said executed contract be kept in the files of the Board Office; and

BE IT FURTHER RESOLVED that this is a true copy of June21-11.08 adopted by the Guttenberg Board of Education upon a roll call of all members eligible to vote at the regular meeting held on June 21, 2023.

#### **June21-23-11.09**

WHEREAS, the Guttenberg Board of Education previously advertised a Request for Qualifications for Auditing Services; and

WHEREAS, Wielkottz & Company, LLC had responded to the Board's Request for Qualifications issued and at the Board meeting of June 23, 2021, the Board determined that Wielkottz & Company, LLC have qualified pursuant to the fair and open process for the 2021-2022 fiscal year; and

WHEREAS, in the said Request for Qualifications it was agreed the contract could be effective for an additional two year period; and

WHEREAS, the Board wishes to engage the services of Wielkottz & Company, LLC for the 2022-2023 school year to provide auditing services

which are vital and necessary for the operation of the Board for the fiscal year ending June 30, 2023; and

WHEREAS, the Guttenberg Board of Education and Wielkott & Company, LLC wish to enter into a Professional Services Agreement setting forth the auditing services to be rendered by the Auditor for the fiscal year ending June 30, 2023; and

WHEREAS, the Board has agreed to pay Wielkott & Company, LLC the sum of \$39,000.00 for the period July 1, 2023 to June 30, 2024, for the audit of the general purpose financial statements of the Board.

NOW THEREFORE, BE IT RESOLVED, by the Board of Education for the Township of Guttenberg, County of Hudson and State of New Jersey that Wielkott & Company, LLC shall be appointed and additional year as Auditor for the Guttenberg Board of Education for the period July 1, 2023 through June 30, 2024; and

BE IT FURTHER RESOLVED, that Wielkott & Company, LLC shall be compensated in the amount of \$39,000.00 for the 2022-2023 audit of the general purpose financial statements of the Board; and

BE IT FURTHER RESOLVED, that the Board Secretary/Business Administrator be and she is hereby authorized and directed to forward a copy of this resolution together with the professional services agreement to Wielkott & Company, LLC; and

BE IT FURTHER RESOLVED, that a copy of said executed contract be kept in the files of the Board office; and

BE IT FURTHER RESOLVED, that this is a true copy of June21-23-11.09 adopted by the Guttenberg Board of Education upon a roll call of all members eligible to vote at a regular meeting held on June 21, 2023.

#### **June21-23-11.10**

WHEREAS, it is necessary to approve the Notification of Allocation of the 2023-2024 Early Childhood Education Preschool Budget Final Approval; and

WHEREAS, Ms. Ilvea Cruz prepared all of the documents which were submitted to the State for approval.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg accepts and approves of the Notification of Allocation of the 2023-2024 Early Childhood Education Preschool Budget Final Approval as attached hereto.

#### **June21-23-11.11**

WHEREAS, it is necessary to approve of the 471 E-Rate Emergency Connectivity Funding (ECF) Commitment Decision Letter; and

WHEREAS, the funding will be paid directly with the following breakdown:

Basic Maintenance - \$3,657.67 District responsible  
Wiring New Classrooms -\$1,094.46 District responsible

WHEREAS, after the reimbursements from E-Rate are awarded to Telworx Communications, the District will be responsible for the Basic Maintenance of Internal Connections and will be funded through Title I in the amount of \$4,752.13.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the 471 E-rate Emergency Connectivity Funding (ECF) Commitment



Decision for Basic Maintenance and Wiring of New Classrooms as attached hereto.

#### **June21-23-11.12**

WHEREAS, it is necessary to approve of the 471 E-Rate Emergency Connectivity Funding (ECF) Commitment Decision Letter; and

WHEREAS, the funding will be paid directly with the following breakdown:

Internet Service- \$2,100.00- District Responsible

WHEREAS, after the reimbursements from E-Rate are awarded to Charter Communications, the District will be responsible for the Data Transmission and/or Internet Access and will be funded through Title I in the amount of \$2,100.00.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the 471 E-rate Emergency Connectivity Funding (ECF) Commitment Decision Data Transmission and/or Internet Access as attached hereto.

**FINANCIAL Resolutions approved upon motion of Trustee Montanez and seconded by Trustee Fundora. Roll call, Ayes, Trustee Acosta, Copeland, Fundora, Garcia-Popiel, Montanez, Sosnowski and President Rogers. Nays, none.**

#### **GENERAL RESOLUTIONS**

##### **June21-23-12.01**

WHEREAS, it is necessary that the Board of Education affirms the Superintendent's decision regarding the previous month's HIB Findings Report;

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves the Superintendent's decision regarding the previous month's HIB Findings Report.

##### **June21-23-12.02**

WHEREAS, it is necessary to adopt and accept the HIB (Harassment, Intimidation and Bullying) Reports discussed in the executive session for the current month; and

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the HIB Findings Report as attached hereto.

##### **June21-23-12.03**

WHEREAS, it is necessary to appoint a consultant to conduct the Right-To-Know and PEOSH Consultant for the 2023-2024 school year; and

WHEREAS, it is necessary to retain the services of Rullo & Juillet Associates, Inc. in the amount of \$3,503.00 as the Right to Know and PEOSH Consultant and an additional \$100.00 which will include an offering access to the district's Safety Data Sheets; and

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of retaining the services of Rullo & Juillet Associates, Inc. as consultants for the Right-To-Know Consultant for the 2023-2024 school year as attached hereto.

##### **June21-23-12.04**

WHEREAS, it is necessary to appoint a consultant to conduct the Periodic Asbestos Surveillance Plan for the 2023-2024 school year; and

WHEREAS, Rullo & Juillet Associates, Inc. submitted the proposal in the amount of \$816.00 to prepare the necessary reports in order to remain in compliance and conduct the two AHERA inspections.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of retaining the services of Rullo & Juillet Associates, Inc. as consultants for the Periodic Asbestos Surveillance for the 2023-2024 school year.

**June21-23-12.05**

WHEREAS, it is necessary to enter into an addendum to the contract agreement with EdTechnology Funds, Inc. for all E-rate consulting support and related technology services; and

WHEREAS, the contract agreement will commence on July 1, 2023 through June 30, 2024 at the annual fee of \$8,400.00 to be paid in monthly installments of \$700.00; and

WHEREAS, an additional Statement of Work agreement will be in effect for the following items:

Emergency Connectivity Fund Support-3% of total benefits received.

Annual Subscription to E-rate Sync Premium-\$1,149 for cloud base records compliance

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of entering into an addendum to the contract agreement with EdTechnology Funds, Inc. commencing July 1, 2023 through June 30, 2024 and the additional Statement of Work attached hereto.

**June21-23-12.06**

WHEREAS, after receiving a communication from Ms. Jill Magenheimer, it is necessary for the district to enter into an annual contract agreement with SIS Works Corp; and

WHEREAS, the SIS Works Corp (SIS) provides the district with on-going powerschool subscription/maintenance and support fees; and

WHEREAS, the cost of this contract is in the amount of \$5,500.00 and will commence July 1, 2023 through June 30, 2024; and

WHEREAS, the SIS Works Corp agreement will be funded through ARP Purchased Services- 20487-200-300-00.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the annual contract agreement with SIS Works Corp as attached hereto.

**June21-23-12.07**

WHEREAS, after receiving a communication from Ms. Jill Magenheimer, it is necessary for the district to enter into an annual contract agreement with PowerSchool Group LLC; and

WHEREAS, the PowerSchool Group (SIS) provides the district with on-going powerschool subscription/maintenance and support fees; and

WHEREAS, the cost of this contract is in the amount of \$11,672.47 and will commence July 1, 2023 through June 30, 2024; and

WHEREAS, the Powerschool agreement will be funded through ESSER 20-483-200-300 and ARP Purchased Services 20-487-200-300.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the

annual contract agreement with PowerSchool Group, LLC as attached hereto.

**June21-23-12.08**

WHEREAS, it is necessary to approve the revision to the school calendar for the 2023-2024 school year;

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the revision to the school calendar for the 2023-2024 school year as attached hereto.

**June21-23-12.09**

WHEREAS, after receiving a communication from Ms. Jill Magenheimer, it is necessary to enter into an online services agreement with LinkIt! for the 2023-2024 school year; and

WHEREAS, LinkIt! Will provide the annual software for the following breakdown listed below:

Assessment and Software Data Dashboard- K-8	\$ 3,325.00
Intervention Manager Bundle-K-8	2,850.00
Data Processing- 5 Tests-K-8	2,250.00
Assessment Solutions	6,433.00
Navigator(Custom Analytics & Consultative Services	16,750.00
Support	<u>7,500.00</u>
	\$39,108.00

WHEREAS, this online service will be reimbursed through ARP Purchased Services- 20-487-200-300 and was submitted by Ms. Jill Magenheimer.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of entering into an online services agreement with LinkIt! for the 2023-2024 school year as attached hereto.

**GENERAL Resolutions approved upon motion of Trustee Montanez and seconded by Trustee Fundora. Roll call, Ayes, Trustee Acosta, Copeland, Fundora, Garcia-Popiel, Montanez, Sosnowski and President Rogers. Nays, none.**

**PERSONNEL/HUMAN RESOURCES**

**June21-23-13.01**

WHEREAS, Mr. Michael Fargey, submitted his retirement letter from his position as Resource Instructor effective May 31, 2023, and

WHEREAS, at the time of his retirement, Mr. Fargey had 56 days of accumulated sick days totaling \$7,983.92 (\$142.57 x 56 days); and

WHEREAS, Mr. Fargey has submitted a request for his accumulated sick days totaling 56 days.

NOW THEREFORE BE IT RESOLVED by the Board of Education of the Township of Guttenberg, County of Hudson, State of New Jersey that Mr. Fargey request for reimbursement of his 56 days totaling \$7,983.92 be and is hereby approved; and

BE IT FURTHER RESOLVED, that the Board Administrator/Board Secretary process as requested by Mr. Fargey reflecting reimbursement of his 56 sick days as attached hereto.

**June21-23-13.02**

WHEREAS, the Superintendent is recommending the hiring of Ms. Susana Perez as a regular Permanent Substitute Instructor at the per diem rate of \$120.00 for the 2023-2024 school year;

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the hiring of Ms. Susana Perez as a regular Permanent Substitute Instructor for the 2023-2024 school year.

**June21-23-13.03**

WHEREAS, after approval was granted to hire Ms. Krizia Kaminski, resolution May31-23-13.06 it is necessary to rescind this resolution due to Ms. Kaminski declined the position the day after the BOE meeting;

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of rescinding resolution May31-23-13.06.

**June21-23-13.04**

WHEREAS, after approval was granted to hire Ms. Ashley Flores, Special Education Resource Instructor resolution May31-23-18.01 it is necessary to rescind this resolution due to Ms. Flores declined the position the day after the BOE meeting;

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of rescinding resolution May31-23-18.01.

**June21-23-13.05**

WHEREAS, after receiving a communication from Ms. Lucy DiMaulo, Supervisor of Special Education, the Superintendent is recommending the hiring of Ms. Ana Torres as a Bilingual Educational Evaluator LDTC for the 2022-2023 school year for additional evaluations to be performed; and

WHEREAS, Ms. Torres, who possesses an LDTC certificate will be able to conduct bilingual evaluations on an as needed basis; and

WHEREAS, Ms. Torres will be paid \$55.00 per hour not to exceed 10 hours per evaluation and will conduct the evaluations during her lunch or after school.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the hiring of Ms. Ana Torres as a Bilingual Educational Evaluator LDTC for additional evaluations for the 2022-2023 school year.

**June21-23-13.06**

WHEREAS, after receiving a communication from Ms. Lucy Di Maulo, Supervisor of Special Education, the Superintendent is recommending the hiring of Ms. Cara Kohaut as the ESY Summer 2023 Yoga Instructor; and

WHEREAS, Ms. Kohaut will be paid \$55.00 per hour based upon the current teachers contract and not to exceed 23 hours of service; and

WHEREAS, the Yoga Program will commence July 10th through August 3<sup>rd</sup>.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the hiring of Ms. Cara Kohaut as the ESY Summer 2023 Yoga Instructor.

**June21-23-13.07**

WHEREAS, after receiving a communication from Ms. Lucy Di Maulo, Supervisor of Special Education, it is necessary to hire a summer Special Education Bus Aide to transport to and from special education students on the bus; and

WHEREAS, the Superintendent is recommending the hiring of Ms. Maura De Leon as the bus aide at the hourly rate of \$18.85 per hour based upon the current teachers contract; and

WHEREAS, Ms. De Leon will work for a four day week at 2.5 hours per day not to exceed 10 hours weekly and will commence July 3<sup>rd</sup> through August 3<sup>rd</sup>.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the hiring of Ms. Maura De Leon as the summer 2023 Special Education Bus Aide.

**June21-23-13.08**

WHEREAS, the Superintendent is recommending the following Guidance Counselors for additional hours for the After School Counseling program for the 2022-2023 school year:

Ms. Evelyn Collazo  
Mr. Michelangelo Borghi  
Ms. Stephanie Beristain  
Ms. Marvy Sinning

WHEREAS, the above mentioned individuals will be paid the hourly rate of \$55.00 per hour and not to exceed 60 hours per counselor (not to exceed \$3,300); and

WHEREAS, this will be funded through Title IV funds 20-280-200-201.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the Guidance Counselors for the After School Counseling program for the 2022-2023 school year.

**June21-23-13.09**

WHEREAS, after receiving a communication from Ms. Lucy Di Maulo Supervisor of Special Education, it is necessary to approve of the home instruction placement of one special education student for the 2023 summer; and

WHEREAS, the Superintendent is recommending the hiring of Mrs. Colleen Tamburo as the summer home instructor at the rate of \$55.00 per hour based upon the current teachers contract for 10 hours weekly and not to exceed 60 hours; and

WHEREAS, home instruction will take place between June 26, 2023 through August 3, 2023.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the 2023 summer home instruction placement of one student and the hiring of Mrs. Colleen Tamburo as the home instructor.

**June21-23-13.10**

WHEREAS, annually it is necessary to approve Ms. Jill Magenheimer as the Title I Grant Coordinator with the stipend amount of \$3,000.00 for the 2023-2024 school year;

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of Ms. Jill Magenheimer as the Title I Grant Coordinator and the stipend amount of \$3,000.00 for the 2023-2024 school year.

**June21-23-13.11**

WHEREAS, the Superintendent is recommending Ms. Valerie Lugo for the bank deposit stipend position for the 2023-2024 school year; and

WHEREAS, Ms. Lugo will be paid \$1,500.00 for this stipend position.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of hiring Ms. Valerie Lugo for the bank deposit stipend position for the 2023-2024 school year.

#### **June21-23-13.12**

WHEREAS, it is necessary to formally approve the resignation letter submitted by Ms. Mary Paone-Colon, 7th Grade Language Arts Teacher effective June 30, 2023; and

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the resignation letter submitted by Ms. Mary Paone-Colon as attached hereto.

#### **June21-23-13.13**

WHEREAS, after receiving board approval for Ms. Hema Techwani and Ms. Carmen De La Cruz to complete their ESL/Bilingual teacher course enrollments for the 2022-2023 school year; and

WHEREAS, it is now necessary to approve their teacher graduate reimbursements as follows:

Ms. Techwani- \$1,606.89

Ms. De La Cruz- \$1,686.80

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of Ms. Hema Techwani's and Ms. Carmen De La Cruz's ESL/ Bilingual teacher graduate tuition reimbursements as attached hereto.

**PERSONNEL/HUMAN RESOURCES Resolutions approved upon motion of Trustee Montanez and seconded by Trustee Fundora. Roll call, Ayes, Trustee Acosta, Copeland, Fundora, Garcia-Popiel, Montanez, Sosnowski and President Rogers. Nays, none.**

### **CURRICULUM, INSTRUCTION, AND PROFESSIONAL DEVELOPMENT RESOLUTIONS**

#### **June21-23-14.01**

WHEREAS, after receiving communications from Hoboken University Medical Center concerning one student from the district to receive hospital instruction; and

WHEREAS, it is now necessary to approve said contracts agreement with LearnWell at the hourly rate of \$52.75 per hour for a total of 10 hours per week until further notice as attached hereto.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the hospital agreement with above mentioned hospital for two students who attend Anna L. Klein School as attached hereto.

#### **June21-23-14.02**

WHEREAS, it is necessary to approve the implementation of the 2023 Summer Social and Emotional Planning Committee; and

WHEREAS, this summer program will consist of the committee establishing school wide activities and unite the school as well as the community to enhance and assist the overall social and emotional development of our students here at the Anna L. Klein School; and

WHEREAS, the Superintendent is recommending the following individuals to be hired for this extra pay summer position as follows:

Ms. Emily Schnell  
Ms. Marvy Sinning  
Ms. Michelle Clarke  
Ms. Tracy Walis  
Ms. Melissa Perini  
Ms. Angelica Vanderbilt  
Mrs. Leigh Ann Petry

WHEREAS, the above mentioned individuals will be paid \$55.00 per hour and not to exceed 8 hours each for the summer.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the implementation of the 2023 Summer Social and Emotional Planning Committee and the Extra Pay Positions.

**CURRICULUM, INSTRUCTION, AND PROFESSIONAL DEVELOPMENT Resolutions approved upon motion of Trustee Montanez and seconded by Trustee Fundora. Roll call, Ayes, Trustee Acosta, Copeland, Fundora, Garcia-Popiel, Montanez, Sosnowski and President Rogers. Nays, none.**

**BUILDING AND GROUNDS  
June21-23-15.01**

WHEREAS, the Guttenberg Board of Education (hereinafter the "Board") previously advertised for bids for Custodial Services and Floor Stripping and Waxing Services; and

WHEREAS, the Board received a bid from AAA Facility Services for Custodial Services and Floor Stripping and Waxing Services at a total cost of \$426,650.00 for the period July 1, 2022 to June 30, 2023; and

WHEREAS, it had been determined that the Guttenberg Board of Education has adequate funding to award the bid for Custodial Services and Floor Stripping and Waxing Services; and

WHEREAS, in the said Request for Qualifications it was agreed the contract could be effective for an additional two year period; and

WHEREAS, the Board Attorney has reviewed the bid submitted by AAA Facility Services and hereby recommends the approval of same; and

WHEREAS, the Board Attorney has prepared a contract between the Board and AAA Facility Services for its custodial services, a copy of which is attached hereto and incorporated herein by reference.

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Town of Guttenberg, County of Hudson and State of New Jersey that bid received from AAA Facility Services for the Custodial Services and Floor Stripping and Waxing Services in the amount of \$426,650.00 for the period July 1, 2023 through June 30, 2024, a copy of which is attached hereto and incorporated herein by reference, be and is hereby approved; and

BE IT FURTHER RESOLVED, that the contract agreement attached hereto and incorporated herein by reference awarding the bid for Custodial Services and Floor Stripping and Waxing Services to AAA Facility Services be and is hereby approved; and

RESOLVED BE IT FURTHER, that the Board Secretary/Business Administrator be and she is hereby authorized and directed to execute the contract agreement between the Board and AAA Facility Services on behalf of the Board of Education.

BE IT FURTHER RESOLVED, that the Board Secretary/Business Administrator be and she is hereby authorized and directed to forward a

certified copy of this Resolution and signed contract agreement to AAA Facility Services upon passage of this resolution; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be forwarded to the Guttenberg Superintendent of Schools.

**June21-23-15.02**

WHEREAS, the Guttenberg Board of Education (hereinafter the "Board") previously advertised for bids for Plumbing Repair and Service; and

WHEREAS, the Board received a bid from William J. Guarini, Inc. in the total amount of \$28,600.24, for the period July 1, 2022 to June 30, 2023; and

WHEREAS, it had been determined that the Guttenberg Board of Education has adequate funding to award the bid for Plumbing Repair Services; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Town of Guttenberg, County of Hudson and State of New Jersey that bid received from William J. Guarini Inc. for Plumbing Repair and Service for the Anna L. Klein School in the amount of \$28,600.24, a copy of which is attached hereto and incorporated herein by reference, be and is hereby approved for an additional year period according to the contract for the 2023-2024 school year; and

RESOLVED BE IT FURTHER, that the Board Secretary/Business Administrator be and she is hereby authorized and directed to execute the 2023-2024 school year contract agreement between the Board and William J. Guarini Inc. on behalf of the Board of Education.

BE IT FURTHER RESOLVED, that the Board Secretary/Business Administrator be and she is hereby authorized and directed to forward a certified copy of this Resolution and signed contract agreement to William J. Guarini Inc. upon passage of this resolution; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be forwarded to the Guttenberg Superintendent of Schools.

**June21-23-15.03**

WHEREAS, the Guttenberg Board of Education (hereinafter the "Board") advertised for bids for Electrical Repair and Services; and

WHEREAS, the Board received a bid from Trico Electric LLC for Electrical Repairs and Service at a total cost of \$21,950.00 for the school year commencing July 1, 2022 to June 30, 2023; and

WHEREAS, it has been determined that the Guttenberg Board of Education has adequate funding to award the bid for Electrical Repairs and Service; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Town of Guttenberg, County of Hudson and State of New Jersey that bid received from Trico Electric LLC for the Electric Repairs and Service in the amount of \$21,950.00 for the school year commencing July 1, 2023 through June 30, 2024 and is hereby approved for an additional year period according to the contract; and

RESOLVED BE IT FURTHER, that the Board Secretary/Business Administrator be and she is hereby authorized and directed to execute the 2023-2024 school year contract agreement between the Board and Trico Electric LLC on behalf of the Board of Education.

BE IT FURTHER RESOLVED, that the Board Secretary/Business Administrator be and she is hereby authorized and directed to forward a



certified copy of this Resolution and signed contract agreement to Trico Electric LLC upon passage of this resolution; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be forwarded to the Guttenberg Superintendent of Schools.

**June21-23-15.04**

WHEREAS, it is necessary to retain the services of EZ Temp for the repair of the walk in freezer box with a broken condenser; and

WHEREAS, the cost of this service will not exceed \$2,465.55.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accept and approve of retaining the services of EZ Temp for the repair of the walk in freezer box broken condenser as attached hereto.

**June21-23-15.05**

WHEREAS, it is necessary to accept a use of facilities permission request from Detective Steve Diaz with the Guttenberg Police Department to sponsor the annual Junior Police Academy Program commencing August 18, 2023, August 21<sup>st</sup> through August 25th and the graduation ceremonies will be on August 26, 2023;

WHEREAS, the Junior Police Academy will be held in the new school gymnasium provided there are no conflicts with the Guttenberg Recreation Department.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the use of facilities permission request from Detective Steve Diaz with the Guttenberg Police Department for the Junior Police Academy Program as attached hereto.

**June21-23-15.06**

WHEREAS, it is necessary to request permission to advertise for an RFP proposal for an Architect of Record for the 2023-2024 school year;

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and grants permission to advertise for an RFP proposal for an Architect of Record for the 2023-2024 school year.

**June21-23-15.07**

WHEREAS, after receiving a proposal, it is necessary to retain the services of Murray Paving and Concrete LLC who is state contracted for the installation of rubber padding in a designated classroom; and

WHEREAS, the scope of work will be inclusive of all insurances, certifications, materials, equipment and labor, removal of any construction debris/waste materials and installation of padding for the amount of \$17,208.71.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of retaining the services of Murray Paving and Concrete LLC for the installation of the rubber padding in a designated classroom as attached hereto.

**BUILDING AND GROUNDS Resolutions approved upon motion of Trustee Montanez and seconded by Trustee Fundora. Roll call, Ayes, Trustee Acosta, Copeland, Fundora, Garcia-Popiel, Montanez, Sosnowski and President Rogers. Nays, none.**

**CONFLICTED RESOLUTIONS**

**June21-23-16.01**

WHEREAS, after receiving Mrs. Sharon Rotundo's paperwork for a step increment after completing teacher course enrollments, it is now necessary to approve her step increment and salary increase; and

WHEREAS, the step increment will move Mrs. Rotundo from BA+15 Step 17 to BA+30 Step 17 in the amount of a \$1,300.00 salary increase total for a new salary in the amount of \$82,581.00 effective September 1, 2023; and

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the step increment and salary increase effective September 1, 2023 for the above mentioned individual as attached hereto.

**June21-23-16.02**

WHEREAS, it is necessary to approve the implementation of the 2023-2024 Data Team and the Extra Pay Positions Committee; and

WHEREAS, this summer program will consist of the committee analyzing multiple sources in an effort to increase the district's student achievement and also that students could be determined in which areas of improvement will be achieved; and

WHEREAS, the Superintendent is recommending the following individuals to be hired for this extra pay positions as follows:

Ms. Daniela Jurisic  
Ms. Julia Fasano  
Ms. Caitlin Mabel  
Ms. Jennifer Browne  
Mrs. Julianne Medina  
Mrs. Sharon Rotundo  
Mrs. Diana Merse- 15 hours only

WHEREAS, the above mentioned individuals will be paid \$55.00 per hour and not to exceed 25 hours each for the 2023-2024 school year.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the implementation of the 2023-2024 Data Team Committee and the Extra Pay Positions.

**June21-23-16.03**

WHEREAS, the Board reviewed and completed the annual Superintendent's evaluation for the 2022-2023 school year; and

WHEREAS, it is now necessary to approve Dr. Michelle Rosenberg's evaluation for the 2022-2023 school as attached hereto.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the annual Superintendent's evaluation for Dr. Michelle Rosenberg.

**June21-23-16.04**

WHEREAS, the Guttenberg Board of Education (hereinafter the "Board") advertised bids for School Facilities Consultant; and

WHEREAS, the Board received a bid from On Site Consulting LLC at a cost of \$35,000 for the period July 1, 2023 to June 30, 2024, a copy of which is attached hereto and incorporated herein by reference; and

WHEREAS, it has been determined that the Guttenberg Board of Education has adequate funding to award the bid for School Facilities Consultant; and

WHEREAS, the Board Attorney has reviewed the bid submitted by On Site Consulting LLC and hereby recommends the approval of same; and

WHEREAS, the Board Attorney has prepared a contract between the Board and On Site Consulting LLC for its custodial services, a copy of which is attached hereto and incorporated herein by reference.

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Town of Guttenberg, County of Hudson and State of New Jersey that bid received from On Site Consulting LLC for School Facilities Consultant in the amount of \$35,000 for the period July 1, 2023 through June 30, 2024, a copy of which is attached hereto and incorporated herein by reference, be and is hereby approved; and

BE IT FURTHER RESOLVED, that the contract agreement attached hereto and incorporated herein by reference awarding the bid for School Facilities Consultant to On Site Consulting LLC be and is hereby approved; and

RESOLVED BE IT FURTHER, that the Board Secretary/Business Administrator be and she is hereby authorized and directed to execute the contract agreement between the Board and On Site Consulting LLC on behalf of the Board of Education.

BE IT FURTHER RESOLVED, that the Board Secretary/Business Administrator be and she is hereby authorized and directed to forward a certified copy of this Resolution and signed contract agreement to On Site Consulting LLC upon passage of this resolution; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be forwarded to the Guttenberg Superintendent of Schools.

**CONFLICTED Resolutions approved upon motion of Trustee Montanez and seconded by Trustee Fundora. Roll call, Ayes, Trustee Acosta, Copeland, Fundora, Garcia-Popiel, Montanez and Sosnowski. Nays, none. Recusal vote, President Rogers.**

#### **UNFINISHED BUSINESS**

**-None**

#### **NEW BUSINESS**

##### **June21-23-18.01**

WHEREAS, the Superintendent is recommending the hiring of Ms. Kelly E Moran as a Special Education Resource Instructor for the 2023-2024 school year; and

WHEREAS. Ms. Moran will be hired at the annual salary of \$63,481.00 MA Step 3 commencing September 1, 2023.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the hiring of Ms. Kelly E Moran as a Special Education Resource Instructor for the 2023-2024 school year.

##### **June21-23-18.02**

WHEREAS, the Superintendent is recommending the hiring of Mr. Stewart Kennedy, Security Officer to complete residency checks during the summer months; and

WHEREAS, Mr. Kennedy will complete residency checks commencing July 5<sup>th</sup> through July 31<sup>st</sup> at his pro-rated salary rate.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of Mr. Stewart Kennedy to complete residency checks during the summer months.

**June21-23-18.03**

WHEREAS, the Superintendent is recommending the hiring of Mr. Franchesco Rodriguez as a summer custodial substitute for the months of July and August; and

WHEREAS, Mr. Rodriguez will be paid \$25.00 per hour based upon an as needed basis.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the hiring of Mr. Franchesco Rodriguez as a summer custodial substitute for the months of July and August.

**June21-23-18.04**

WHEREAS, the Superintendent is recommending the hiring of Mr. Daniel Lewis as a 7<sup>th</sup> Grade Math Instructor for the 2023-2024 school year; and

WHEREAS, Mr. Lewis will be hired at the annual salary of \$70,431.00 MA Step 10 commencing September 1, 2023.

THEREFORE BE IT RESOLVED, that the Board of Education of the School District of the Town of Guttenberg hereby accepts and approves of the hiring of Mr. Daniel Lewis as a 7<sup>th</sup> Grade Math Instructor for the 2023-2024 school year.

**NEW BUSINESS** Resolution approved upon motion of Trustee Montanez and seconded by Trustee Fundora. Roll call, Ayes, Trustee Acosta, Copeland, Fundora, Garcia-Popiel, Montanez, Sosnowski and President Rogers. Naves, none.

President Rogers stated the board would be entering into a closed session to discuss the Superintendent's evaluation and no further action would be taken when the meeting would reopen.

A motion was made by Vice President Acosta and seconded by Trustee Montanez to enter into a closed session to discuss the Superintendent's evaluation. Roll call, Ayes, Trustee Acosta, Copeland, Fundora, Garcia-Popiel, Montanez, Sosnowski and President Rogers. Naves, none.

At this time, President Rogers and Trustee Fundora left the closed session.

Dr. Rosenberg, Secretary Mantineo and Mrs. Huebsch left the closed session.

**ADJOURNMENT**

Upon motion of Vice President Acosta and seconded by Trustee Fundora the Board of Education Meeting was adjourned. Roll call, Ayes, Trustee Acosta, Copeland, Fundora, Garcia-Popiel and President Rogers. Naves, none.

Respectfully submitted,

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Jolene Mantineo  
Board Secretary

